Hedon Town Council

Minutes of the Proceedings of a Meeting of

Finance & General Purposes Committee

held at the Town Hall, St Augustine's Gate, Hedon

23 July 2026

Present: In the Chair – Cllr S Gallant
Cllrs: S Archer, C Billany, J Brindley, B Goldspink, P Hinch, G Pocklington, S Rommell, D Storr and S Wright
C Addy (Town Clerk)

1. Apologies for Absence
Cllrs: S Banks, (Prior Commitment), J Dennis (Prior Commitment)

2. Confirmation of the Minutes
The Minutes of the meeting of the Finance & General Purposes Committee held on the 25 June 2026 were agreed as being a correct record of the proceedings thereat.
Resolved: That the minutes were confirmed as a true record.

3. Updates on the Minutes
Resolved: There were no updates to the minutes.

4. Declaration of Interests
4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.

5. To approve Accounts Payable Schedule – July 2026
The Schedule previously circulated to Members, will form part of the Minutes.
Resolved: that the schedule of payments for June 2026, signed by two Councillors, in the sum of £60860.52 was approved.

6. To receive an update on the financial position of the Council as at 30 June 2026
The Chairman referred to the documents attached to these Minutes which had been circulated to all Councillors; the documents indicated the financial position of the Council as at 30 June 2026.

Resolved: that the schedules showing receipts/payments made during June 2026 and the budget monitoring report were approved.

7. To confirm arrangements for urgent payments during August recess
The Chairman referred to the arrangements that had been in place during recess in 2025 and members agreed the same procedures.
Resolved: that the Town Clerk would authorise payment of the invoices included within normal budgeted headings during August; a Schedule of Payments would be signed off by the Chairman and Deputy Chairman and presented to the Committee at the September meeting
Resolved: That the Town Clerk was authorised to pay invoices outside of normal budgeted headings (if they could not wait until the F & GP Committee meeting in September); the invoices should be signed off by the Chairman and Deputy Chairman of the F & GP Committee plus one other Councillor and reported to the Committee at the September meeting

8. To review Risk Assessments for Allotments, Bus Shelters, Car Parks, CCTV

The Chairman referred to the Risk Reports for Cemeteries/Churchyards, Clocks, Code of Conduct and Computer Equipment, all members discussed the Risk Reports and approved them as tabled.

Resolved: that the Risk Assessment Reports for Cemeteries/Churchyards, Clocks, Code of Conduct and Computer Equipment, were approved as tabled

9. To consider action regarding Hedon Market 'Licence to Occupy' – end date 31.12.26

Members noted that the current Licence was due to end on 31 December 2026. After discussion Members understood the current pressures that markets operated under and were happy with the running of the market; they felt that there had been an increase in the number of stalls. It was agreed that the Chairman and Deputy Chairman of the F&GP Committee would discuss the future of the market with the current manager and report back to the next Committee meeting.

10. Yorkshire Day Event 2027 Working Group - Update

Cllr Hinch gave an update from the Working Group meeting; progress was being made on contacting businesses for sponsorship and responses were awaited. Cranswick Foods had confirmed that they would supply food items and were looking into other sponsorship areas. South Holderness Academy had been contacted, and Cllr Wright confirmed that they would allow 'Amy the Rat' to be used for the event with students happy to be involved. They were making several white roses for the event. Cllr Hinch was contacting Lambert House and reported that the pubs he had contacted so far would all like to take part in the event. Africa Studios were working on the arrangements for the music and stages for the two days and Cllr Hinch was meeting Dave Elf to see whether the British Legion would be used as a music venue. The Police Band had confirmed its attendance split across the two days. Cllr Hinch said that enquiries were in progress about the production of a 3D image of the Hedon Coin. Cllr Gallant asked for a schedule of the Sunday events to be produced and the Town Clerk was asked to source some seats for Market Hill and obtain a quote. The next Working Group meeting would be held on 10th September.

11 To consider advertising in Welcome to Hull and East Yorkshire

The Chairman referred to the email inviting members to consider taking an advertisement in the 2026 edition of the Welcome to Hull & East Yorkshire brochure. After discussion Members agreed to take an advert on the understanding that the wording would include information about Hedon hosting Yorkshire Day in 2027 and outlining the weekend event.

Resolved: that the Council would advertise in this year's edition of Welcome to Hull & East Yorkshire brochure at a cost of £745; the wording to include information on Hedon hosting Yorkshire Day 2027 and the weekend's entertainment

12 To consider report Re Town Hall roof work required and associated cost (re: discussion at Property Committee Meeting 9.7.26)

The Chairman referred to the information circulated to Members regarding the roof work required and the quotation received. Members noted the health and safety implications of the work required and agreed that it was economically sensible to have the work done whilst the current scaffolding was in place.

Resolved: that the repair work to the Town Hall roof would be carried out whilst the current scaffolding (for decorating work) was in place by West Design & Build at a cost of £3808

13 To consider Wayleave/Licence for land at Hedon Haven

Cllr Wright declared a pecuniary interest and left the room for this item.

Members discussed the draft Wayleave and Licence documents for access across Council land and the use of the land for seating. The charges for both the wayleave and licence document were agreed at £60 per annum each, both charges to be reviewed every 12 months.

Resolved: that the Council approved the draft Licence and Wayleave Agreement; the Town Clerk would arrange for the documents to be signed by Mr Kirby and the fees paid

14. To consider request for play area on Greville Road playing field

Members discussed the email from Joshua Fallon (resident of Bond Street) regarding the proposed installation of a play area on Greville Road playing field. Members felt that a lot more information was required regarding the location, age group, costs, and funding possibilities before any decisions could be made. A consultation would also need to be undertaken in the local area before anything could be moved forward. Members noted that they did not have funds in the current year's budget for such a project but agreed to look at this later in the year when discussions were held about the 2027-28 budget.

Resolved: that the Council would consider this in more detail during the 2027-28 budget discussions later in the year

15. Correspondence

None

16. Members' points of information and items for the agenda

None

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