

**LEDON TOWN COUNCIL**  
**Minutes of the Proceedings of a Meeting of the**  
**Hedon Town Council**

**held at the Town Hall, St Augustine's Gate, Hedon at 7.15pm**

**28 May 2026**

Present: In the Chair – Cllr S Wright  
Cllrs: S Archer, C Billany, J Brindley, J Dennis, S Gallant, P Hinch, B Goldspink,  
S Rommell  
C Addy (Town Clerk)

1. Apologies for Absence

Cllrs: S Banks (Prior Commitment) Cllr G Pocklington (Prior Commitment)

2. Declaration of Interests

3.1 It was agreed that any declaration of interest be dealt with at the time the relevant item was discussed.

3.2 There were no dispensations to be noted.

3. Update on Minutes

None

4. Receiving the Minutes

**Resolved:** that the Minutes of the Finance & General Purposes Committee Meeting held on 23 April 2026 were received

**Resolved:** that the Minutes of the Town Council meeting held on 23 April 2026 were received

**Resolved:** that the Minutes of a Meeting of the Personnel Committee held on 30 April 2026 were received

**Resolved:** that the Minutes of a Meeting of the Planning Committee held on 14 May 2026 were received

**Resolved:** that the Minutes of a Meeting of the Property Committee held on 14 May 2026 were received

5. Confirmation of the Proceedings of Meetings

**Resolved:** that the proceedings of the Meeting of the Finance & General Purposes committee held on 28 May 2026 were confirmed

6. To receive the internal Auditors Report for the year 2025-26

Cllr Wright asked Cllr Gallant as Chair of the F&GP Committee to present items 6, 7 and 8 of the agenda. Cllr Gallant reported that once again the Council had received an excellent internal audit report; the Internal Auditor had only noted a few items in the report, all of which were 'amber', with comments/suggestions on how the Council's internal controls could be improved upon. The Town Clerk's report showed that all items raised were noted and in hand.

**Resolved:** that the Internal Auditor's report was approved

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7. To approve and sign the Annual Governance Statement (Section 1 of the Annual Return)  
Members went through the Annual Governance Statement, along with the ERNLLCA document explaining each Assertion in more detail, copies of which had been previously circulated. Members agreed with the Town Clerk's file note that the answer to the new Assertion 10 should be 'No'. Although the information required under Assertion 10 could be found on the Council's website it was not in a 'logical and accessible separate section' as required by the Transparency Code. This work to comply with Assertion 10 would be carried out prior to the next visit from the Internal Auditor. The information in the file note would be sent with the Annual Return to explain the reason for the 'No' answer.

**Resolved:** that the Annual Governance statement was approved; the Town Clerk and Chairman were authorised to sign Section 1 of the Annual Return as set out above

8. To approve and sign the Accounting Statement (Summary Income & Expenditure Schedule and Section 2 of the Annual Return)

**Resolved:** that the Summary Income and Expenditure Schedule and Section 2 of the Annual Return were approved and the Chairman and Town Clerk were authorised to sign the documents

Chairman \_\_\_\_\_