

**Hedon Town Council**  
**Minutes of the Proceedings of a Meeting of**  
**Finance & General Purposes Committee**  
**held at the Town Hall, St Augustine's Gate, Hedon**  
**28 May 2026**

Present: In the Chair – Cllr S Wright/S Gallant  
Cllrs: S Archer, C Billany, J Brindley, J Dennis, P Hinch, B Goldspink, S Rommell  
and S Wright  
C Addy (Town Clerk)

1. To elect a Chairman

Cllr Brindley was proposed by Cllr Goldspink and seconded by Cllr Rommell and Cllr Gallant was proposed by Cllr Archer and seconded by Cllr Billany.

**Resolved:** after a show of hands vote Cllr Gallant was elected as Chairman of the F&GP Committee

***Cllr Gallant took the chair***

2. To elect a Deputy Chairman

It was proposed by Cllr Gallant and seconded by Cllr Rommell that Cllr Brindley be Deputy Chairman of the F&GP Committee. There were no other nominations and Cllr Brindley was elected unopposed.

**Resolved:** that Cllr J Brindley was elected as Deputy Chairman of the F&GP Committee

3. Apologies for Absence

Cllrs: S Banks, (Prior Commitment), G Pocklington (Prior Commitment),

4. Confirmation of the Minutes

The Minutes of the meeting of the Finance & General Purposes Committee held on the 23 April 2026 were agreed as being a correct record of the proceedings thereat.

**Resolved:** That the minutes were confirmed as a true record.

5. Updates on the Minutes

**Resolved:** There were no updates to the minutes.

6. Declaration of Interests

6.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

6.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.

7. To approve Accounts Payable Schedule – May 2026

The Schedule previously circulated to Members, will form part of the Minutes.

**Resolved:** that the schedule of payments for May 2026, signed by two Councillors, in the sum of £28,087.43 was approved.

8. To receive an update on the financial position of the Council as at 30 April 2026

The Chairman referred to the documents attached to these Minutes which had been circulated to all Councillors; the documents indicated the financial position of the Council as at 30 April 2026.

**Resolved:** that the schedules showing receipts/payments made during April 2026 and the budget monitoring report were approved.

# Hedon Town Council

9. To approve expenditure on Memorial Cemetery Wall  
The Chairman referred to the information received for the Memorial Cemetery Wall garden; three quotes had been sought but only two had been received. After discussion members agreed to award the work to RSG Groundworks Ltd at a cost of £12,200 plus VAT.
- Resolved:** that the work was awarded to RSG Groundworks Limited at a cost of £12,200.00 plus VAT and had been ratified
10. To approve updated Disciplinary Policy (based on NALC templates)  
The Chairman referred to the updated draft policy which had been previously circulated to all members. Cllr Goldspink pointed out the importance of having a policy that was compliant with current legislation and guidance. Members agreed and approved the policy as tabled.
- Resolved:** that the Disciplinary Policy was approved
11. To consider grant application from Hedon & District Shed  
*Cllr Dennis declared a personal interest in this item as he had helped the group with information and with their search for premises. Cllr Goldspink declared a personal interest as her husband had attended.*  
Members discussed the application for funds from Hedon & District Shed but felt that as they had not yet got premises in the local area it was inappropriate to grant funds at this time.
- Resolved:** that the request for a grant from Hedon & District Shed group was refused at this time
12. To consider small donation to 'poppy' knitting group  
Cllr Hinch outlined the project that local knitting groups were undertaking to knit 'poppies' that would be attached to a net and hung at St Augustine's Church for remembrance services. Members felt it was appropriate to donate to this cause and that LGA S137 would be used as the expenditure would be of benefit to the community.
- Resolved:** that the Committee approved expenditure up to £250 for the Town Clerk to purchase wool that could be used by local knitting groups for this project
13. To approve work to Town Hall decoration following receipt of updated quotes  
The Chairman referred to the quotes received for decorating the Town Hall; after discussion members awarded the work to contractor A. It was agreed that it was important that the Town Hall was redecorated in time for Yorkshire Day 2027. Members also discussed how other business owners on St Augustine's could be encouraged to improve their shop/business frontages for the event and the Town Clerk was asked to send a letter to all shop/business owners asking for their support.
- Resolved:** that the decoration of the Town Hall was awarded to Lightowler Ltd at a cost of £9,497 plus VAT
14. To consider purchase of storage cabinet for Town Charters  
Members discussed the need for a suitable storage cabinet to keep the originals of the Town Charters stored safely and the quotes that had been received from Rotadex. Members agreed that an eight-drawer cabinet was the best option.
- Resolved:** that the quote from Rotadex for an eight-drawer storage cabinet was accepted at a cost of £1870 plus VAT

# Hedon Town Council

## 15 Yorkshire Day 2027 Working Group – Update

Cllr Hinch updated members on the last meeting and tabled a draft budget which outlined costs that were known and recommended for approval by the Committee. Cllr Hinch was looking into sponsorship for various items and was encouraged by the response so far. The Town Clerk was also applying for funding from various sources. Members noted that the overall cost of the two-day event was likely to be in the region of £50k. The Council had approx £24k budgeted so far and planned to continue looking for sponsorship for individual items and for the overall event. There would also be budgeted income on the day coming from tickets etc. The Committee were being asked to approve the expenditure already quoted for and agreed by the working group (set out below) and, where possible, it was suggested that deposits could be paid to confirm bookings and balances to be paid over the course of the year with a view to maintaining a healthy cashflow.

**Resolved:** that the Committee approved the expenditure as set out in the costings document put forward by the working group: Lambert House - £10,957; ERYC Band - £600; Africa Studios - £13,890; 500 Jute Gift Bags - £1000; Town Crier - £175; All for One Choir - £250; 250 Enamel Pin Badges - £280 and Hire of Alexandra Hall - £500

## 16 Events Working Group - update

In Cllr Banks absence the Town Clerk confirmed that a meeting was in the process of being scheduled; there was nothing to report in the meantime.

## 17. To consider Macebearer Apprentices Project

Cllr Hinch outlined the history to the proposal that had been put forward and previously circulated to all members. The project would be the first of its kind in the country. Concerns were raised with regard to exactly what the young people would be asked to do and to what extent their access would be to the Council's civic regalia. After a lengthy discussion members approved the project in principle but wanted a policy in place to safeguard both parties. The Town Clerk was asked to bring a suitable policy back to the next meeting of the Committee for discussion and decision.

**Resolved:** that the Committee approved the project in principle but agreed that more discussion was required on the details and a suitable policy put in place to safeguard both parties

## 18. To confirm decision regarding childrens' planting project

Members noted a previous discussion regarding schoolchildren helping the Mayor to plant flowers in the Market Place planters. Members confirmed their approval of the project although it was reported that there had been some vandalism with plants and soil thrown around and empty beer cans left in the planters. Members were disappointed and felt that the vandalism should be reported to the police as the areas was a 'No Drinking Zone' and there was CCTV coverage that could be checked for the culprits.

## 19. Correspondence

Members noted that the nomination papers for the Councillor vacancy would be available from 4 June; any enquiries should be directed to ERYC who were in charge of the election process. The information on how to apply and the relevant dates would be posted on the website and in the noticeboards.

## 20. Members' points of information and items for the agenda

20.1 ERYC had said there was no need for double yellow lines at Roslyn Crescent; members still felt there was an issue in this area with emergency vehicle access being blocked at various times of the day; the Town Clerk would reiterate the Council's concerns to ERYC Highways.

# Hedon Town Council

- 20.2 Cllr Goldspink raised her concerns at the amount of bicycles that were used on pavements and in the wrong direction on the one way system – this was a big concern for all residents but particularly those who were elderly or infirm. The Town Clerk would bring this to the attention of the police.
- 20.3 Cllr Dennis reported that the old path across Market Hill had been cleared but that signage would be required as the path was old land uneven. The Town Clerk reported that there were some broken slabs which, for safety reasons, would require replacing and she had looked into obtaining a price for making the pathway more even. The pathway was closed at present with signage at each end as she was concerned that there was a health and safety issue if someone fell. The Town Clerk was asked to put this on the next Property Committee agenda for further discussion.

.....  
Chairman of Finance & General Purposes Committee