

Hedon Town Council

Minutes of the Proceedings of a Meeting of
The Property Committee of the Hedon Town Council
Held in the Town Hall, St Augustine's Gate, Hedon

09 April 2026

Present: Cllr S Wright/Cllr P Hinch in the Chair
Cllrs: Cllrs S Archer, C Billany, J Brindley, J Dennis, S Gallant, B Goldspink and S Rommell

1. Apologies for Absence
Apologies were received from Cllr Banks (Prior Commitment) and G Pocklington (prior commitments)
Resolved: that apologies were accepted
2. Confirmation of the Minutes
The Minutes of the meeting of the Property Committee of the Hedon Town Council held on 12 March 2026 were agreed as being a correct record of the proceedings
Resolved: that the minutes were confirmed as a true record.
3. Updates on the Minutes
No updates on the minutes
4. Declaration of Interests
 - 4.1 It was agreed that any declaration of interest be dealt with at the time the relevant item was discussed.
 - 4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below
5. Replica of King John Charter and Seal/Charter quote – Update
 - 5.1 It was noted that the King John Charter and Seal were almost ready for collection.
 - 5.2 The Clerk updated members on Richard Hawke's recent visit to the Museum and his comments on the how the charters were being displayed which had been previously circulated. Members agreed that the charters should be stored as they had been previously, laid flat in the map cabinet and away from the light. The Clerk was asked to investigate the cost of the Town Council buying a suitable cabinet with drawers so that the original charters could be returned and stored in the Town Hall. The Chairman referred to the quote from Richard Hawke for replicas of the charters; Members agreed that they would like to have two copies of each charter made; one set to be given to the Museum for display and one set displayed in the Town Hall.

Resolved: that the original Charters (currently kept in Hedon Museum) were immediately replaced in the Hedon Museum map cabinet for safe keeping in the short term

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Resolved: that the Clerk investigate the provision of a suitable cabinet for the storage of the original charters in the Town Hall

Resolved: that the quote from Art Restoration was accepted for the production of replicas of the charters; one set would be put on display downstairs in the Town Hall and a second set of replicas would be purchased which would be given to Hedon Museum for display. It was also agreed that Hedon Museum would not be eligible for a grant during this financial year

6. Hedon Haven Land – Council owned

Cllr Wright declared a pecuniary interest as she owned neighbouring land; she left the room and took no part in the discussion or vote.

6.1 To approve wayleave

Members discussed whether they would be willing to allow a wayleave if this was requested. It was agreed that anyone using the council owned land to access their own land would be granted a wayleave at a cost of £100 per annum. Members agreed that no work should take place around the access area and a new lock would be installed on the barrier.

Resolved: that, if requested by any landowner requiring use of the council owned land at Hedon Haven, a wayleave would be granted at a cost of £100 per annum

Resolved: that a new lock should be installed on the barrier to the council owned land

6.2 To Consider Council visit to land

It was noted that Members had been invited to visit the site and meet the new owner of the land in question and to hear the plans he has for the area.

Resolved: that a suitable time and date should be agreed for Members to visit the site

7. To consider work to Cemetery

7.1 Memorial Wall/Garden – Update

Members noted the results of the public consultation undertaken on social media. The Clerk had only received one quote for the work required so far; Members agreed to defer this item to the next meeting when more information would be available.

7.2 Work to Uneven Paths

The Clerk updated Members on issues with the paths in the cemetery. A resident had fallen on one of the more uneven sections and other areas of the path had been highlighted as problematic by the General Works Supervisor. After a lengthy discussion Members agreed that the General Works Supervisor should identify and mark out areas that required immediate repair; that an agenda item should be put on the next F&GP Committee meeting to discuss using EMR for Cemetery Land for repair of all the paths in the cemetery which seemed to be the more pressing requirement; and that quotes be sought for replacement of the paths (in sections) to be discussed as soon as possible by the Committee.

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Resolved: that any uneven areas of cemetery paths should be marked out and taped so that residents could avoid those areas until immediate repairs could be carried out

Resolved: that the Clerk would obtain quotes for replacement of the cemetery paths as soon as possible

Resolved: that an item would be put on the F&GP Committee agenda to discuss reassigning EMR for Cemetery Land to the more immediate need of replacing the paths

7.3 Update on War Memorial Cleaning

Members were very happy with the work carried out and a 'thank you' letter had been sent. The contractor had said he would monitor the memorial for any further cleaning that might be required. He was also in contact with the Clerk regarding the gravel around the base.

8. To consider replacement of Iveson Car Park boundary fence damaged in storm

The Clerk updated Members on the recent storm which had taken out some fence panels in Iveson car park on the side of the car park owned by the Town Council. Investigations had shown that although the fence did not belong to the Council, it did not belong to the homeowner on the far side of the pavement – it is likely that it originally belonged to the developer that built the houses. There had been no damage to the car that the panels had fallen on. After discussion Members agreed that as the fence was on the Council's boundary line that the Council would replace the panels.

Resolved: that the Clerk would obtain quotes for replacing the missing panels; the Works Supervisor should be able to complete the work required. If the cost was within the Clerk's authorised expenditure as set out in the Financial Regulations then the work should go ahead asap

9. To approve secure clearing down and disposal of replaced hard drives and laptops

The Clerk explained that the old laptops and hard drives that had recently been replaced required securely clearing down and certifying by Ability IT. Once the laptops are cleared down Members would look at donating them to a worthy cause.

Resolved: that the laptops and hard drives should be cleared by Ability IT as soon as possible

10. To consider timing of painting of Town Hall frontage and updating quotes

Members noted that the decorating work to the Town Hall would need to be done before Hedon hosted Yorkshire Day 2027. As the quotes received last year were now out of date, the Clerk was obtaining up to date quotes for the work required and there would be an item on the next agenda for a decision. In the meantime the Clerk would also look at what work was required internally before Yorkshire Day.

11. Correspondence

11.1 The Clerk updated Members on the three quotes that had now been received for the Memorial Headstone Testing and this would be put on the next F&GP Committee agenda for a decision. It was urgent that this work was undertaken as soon as possible.

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- 11.2 The request regarding Roslyn Crescent double yellow lines has been passed to ERYC Highways for investigation.
- 11.3 Members noted the request from Burstwick Parish Council to support the lowering of the speed limit on a section of the B1362 following a bad traffic accident.
Resolved: that Members agreed to support Burstwick Parish Council

12. Members' points of information and items on the agenda

- 12.1 An agenda item would be put on the next agenda to discuss the possibility of having a Cadet Macebearer for Hedon
- 12.2 Members asked for an agenda item to be on the next agenda to discuss how to improve shop frontages in Hedon in time for Yorkshire Day 2027.

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Chairman of Property

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