

Hedon Town Council
Minutes of the Proceedings of a Meeting of
The Property Committee of the Hedon Town Council
Held in the Town Hall, St Augustine's Gate, Hedon

09 July 2026

Present: Cllr P Hinch in the Chair
Cllrs: S Archer, C Billany, J Dennis, S Gallant, B Goldspink, G Pocklington
and S Wright

1. Apologies for Absence
Apologies were received from S Banks (prior commitment), J Brindley (prior commitment) and Cllr S Rommell (prior commitments)
Resolved: that apologies were accepted
2. Confirmation of the Minutes
The Minutes of the meeting of the Property Committee of the Hedon Town Council held on 11 June 2026 were agreed as being a correct record of the proceedings
Resolved: that the minutes were confirmed as a true record.
3. Updates on the Minutes
No updates on the minutes
4. Declaration of Interests
 - 4.1 It was agreed that any declaration of interest be dealt with at the time the relevant item was discussed.
 - 4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.
5. Cemetery Memorial Wall:
 - 5.1 Planting – Members discussed what would be acceptable for planting in the four small beds at the Memorial Wall. It was agreed that residents would only be able to plant small bedding plants after obtaining authority from the Council. After discussion it was agreed that the Town Clerk would have delegated authority to control the planting in the four beds and that any unauthorised plantings would be removed. Requests would be dealt with on a first come first served basis.
 - 5.2 Benches – there was space for two benches at the Memorial Wall; after discussion it was agreed that the Town Council should purchase two benches to be placed at the Wall. The benches should have the Hedon Town Crest on them. The Town Clerk would investigate suitable benches and costs and report back to the next meeting.
 - 5.3 To consider allowing memorial plaques – after discussion Members agreed that plaques could be fixed to the wall but should be no bigger than an individual brick size. It was agreed that there would be a cost for the plaques and that this would be added to the Charges List that was annually reviewed by the F&GP Committee. It was felt that the charge for a plaque should be along the lines of that charged for a memorial tree ie there would be the cost of the plaque and a small installation cost. The Town Clerk would put together a template for a plaque and a proposed fee structure and report back to the next meeting for approval.

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Resolved: that the Council delegated authority for the control of planting at the Memorial Wall to the Town Clerk and that any unauthorised planting would be removed

Resolved: that the Council agreed in principle to the purchase of two benches and would allow plaques on the Memorial Wall subject to the investigation into costs by the Town Clerk

6. To consider wording for Wayleave re Council owned land at Hedon Haven
Cllr Wright declared a pecuniary interest and left the room for this item.

Members discussed the proposed wayleave for access across Council owned land and the separate issue regarding the area of Council owned land that Mr Kirby had cut and proposed to use for a seating area. Members were concerned that there could be a liability to the Council for any accidents on the land with seats. After discussion Members agreed in principle to a Wayleave for access and a Licence for use of the land for seating; both to be reviewed every twelve months at a cost of £60 per annum. Due to the August recess, the Town Clerk was asked to put this item on the agenda for the next F&GP Committee meeting for the documents and fee to be approved.

Resolved: that the Council agreed in principle to a Wayleave for access onto Council owned land at Hedon Haven; and to a Licence document for use of the land opposite Haven Arms for seating at a cost of £60 per annum; to be reviewed annually. The Town Clerk would bring draft documents to the next F&GP Committee meeting for approval

7. To consider wording for Wayleave re Council owned land at Chestnut Avenue
Members discussed the proposed wayleave and agreed that the document needed a clause to ensure that if the property was sold that the paving slabs would be removed and the area grassed prior to the sale. The members agreed to a wayleave fee of £60 to be reviewed annually.

Resolved: that the Wayleave was approved, subject to a clause regarding reinstatement of the land in the event of the property being sold, at a cost of £60 per annum; to be reviewed annually

8. To consider expenditure required (quotes received) to replace boilers at Town Hall
Members noted that the situation with the two boilers in the Town Hall both of which were old and inefficient. Parts were unavailable for either of them and it was now not possible to regulate the temperature of the building. Two blind quotes had been received, it had proved difficult to source a third quote and after discussion it was agreed that the work should be awarded to Quote B. It was noted that the work had not been planned for the current budgeted year but that maintenance of the Town Hall was important.

Resolved: that the work was awarded to Tom Styche Plumbing & Heating Ltd at a cost of £9,658 and the work should be carried out as soon as possible

9. To consider work to refurbish the Mayor's Parlour (Town Hall)
Members discussed what could be done to tidy up the Mayor's Parlour and the Town Clerk reminded Councillors of the history to the leak on the back kitchen wall.

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It was agreed that once the new Charter Cabinet is in place, which will necessitate some moving around of furniture, that that would be a good time to do any repairs to the wallpaper/decorating that could be reasonably carried out. Members also agreed that any decorating work to the Council Chambers and Mayor's Parlour should be looked at for the next budgeting year, with a view to be carried out in time for Yorkshire Day 2027.

Resolved: that once the Charter Cabinet is in place the Town Clerk would arrange for a 'tidy up' of the Mayor's Parlour decoration

The Town Clerk also reported that whilst the scaffolding was in place for the decoration of the front of the Town Hall, Terry West was taking a look at the roof to see if there were any problems that needed to be brought to the Council's attention.

10. Correspondence

- 10.1 South Holderness Cricket Club had requested confirmation of names of those that would be attending the Sponsor Day on 8 August. Members were asked to confirm with the Town Clerk asap.
- 10.2 A request had been received from a resident asking for a replacement blue plaque which had been supplied previously by the Town Council. The Council only had two left and agreed to supply one to the resident at a cost of £30. The Town Clerk was asked to arrange this.

11. Members' points of information and items on the agenda

- 11.1 Cllr Gallant reported that he had received a request for a play area on Greville Road playing field. Members noted that there had historically been a playground in this area but it had been vandalised. Also, residents in the area had been asked some time ago about having a play area but a lot of the residents that backed onto this area had not wanted it. The Town Clerk was asked to look into previous correspondence on this and put an item on the next Property Committee agenda for discussion.
- 11.2 Cllr Gallant reported that he had contacted ERYC regarding what, if any, assets the Council would be taking over once the boundary changes took place after the elections in May 2007. The Town Clerk was asked to contact the Preston Clerk to see what asset information could be found in time for the budgeting process.
- 11.3 Concern was raised about the crumbling wall at Hedon Hire on Market Hill; the Town Clerk confirmed that she had e-mailed ERYC to report the problem.
- 11.4 Cllr Goldspink raised her concern at the time it took for postal votes to be received from ERYC – she had received hers on the day of the election. With the changes to the Royal Mail deliveries/timescales Members felt that ERYC should look at the whole system of postal votes and the Town Clerk was asked to raise this with ERYC.
- 11.5 The Town Clerk reported that she had raised the issue of excessive weeds on Iveson Car Park to ERYC whose reply was that they needed to contact all parties that owned the car park. The Grounds Maintenance Supervisor had weeded the area owned by Hedon Town Council but ERYC confirmed that they would not be carrying out any weeding on their section due to budget cuts.