

**Hedon Town Council**  
**Minutes of the Proceedings of a Meeting of**  
**The Property Committee of the Hedon Town Council**  
**Held in the Town Hall, St Augustine's Gate, Hedon**

**12 February 2026**

Present: Cllr S Wright in the Chair  
Cllrs: S Banks, C Billany, J Brindley, J Dennis, S Gallant,  
B Goldspink, P Hinch, G Pocklington, S Rommell  
Town Clerk: C Addy

1. Apologies for Absence  
Apologies were received from Cllr D Thompson (illness) Cllr S Archer (prior commitment)  
**Resolved:** that apologies were accepted
2. Confirmation of the Minutes  
The Minutes of the meeting of the Property Committee of the Hedon Town Council held on 08 January 2026 were agreed as being a correct record of the proceedings:  
**Resolved:** that the minutes were confirmed as a true record
3. Updates on the Minutes  
No updates on the minutes
4. Declaration of Interests
  - 4.1 It was agreed that any declaration of interest be dealt with at the time the relevant item was discussed.
  - 4.2 To note dispensations given to any member of the Council in respect of the
5. To consider buying back a G of R plot due to the resident moving away  
After consideration the Committee agreed to refund the cost of a G of R burial plot to a resident who had moved out of Hedon.  
**Resolved:** that the Council agreed to buy back the Burial plot at the purchase price less a 10% admin fee
6. To consider quotes for work required to Hedon War Memorial  
*Cllrs Brindley and Rommell declared non-pecuniary interests in this item as one of the quotes received was from a delivery driver connected to the Food Bank.*  
Members discussed quotes received for cleaning work required to the War Memorial. Members agreed to award the work to Hedon Exterior Cleaning, to be carried out as soon as possible, on the proviso that an inspection and any remedial work to the War Memorial was carried out, within the quoted price, in time for the Remembrance Day service in November.  
**Resolved:** that the work was awarded to Hedon Exterior Cleaning at a cost of £765
7. To consider quotes for a Town Hall 36-month Fire Risk Assessment  
The Town Clerk referred to quotes received for a one-off one-year Assessment and an alternative quote for a rolling three-year Fire Assessment which would run until 2029 as the previous Fire Risk Booklet for the Town Hall was now out of date.

# Hedon Town Council

CA/PRM120226/Page 1029

Following a lengthy discussion Members agreed to defer the decision on awarding the work as an alternative contractor had been suggested.

**Resolved:** that a further quote would be obtained as quickly as possible and the decision to award the work would be put on the February F&GP Committee agenda in order to move this forward

8. To Consider the repair of James I Charter

Members noted that the James I Charter that had previously hung in the Mayor's Parlour required restoration work; the Town Clerk was asked to find out who could carry out this work and what the price would be. Members also discussed the possibility of obtaining replicas of all the Town Council Charters to enable the copies to be displayed while the originals were safely stored. An item would be put on a future agenda when investigations into the work required and associated costs had been carried out.

Members noted that the Charters, whilst on loan and stored in the Museum building, were not insured under the Museum's policy; however, if they were in the Town Hall they would be covered under the Council's general insurance. However, the issue is that the Charters do not have a valuation against them because of their age. If they were to be valued and then an incident occurred that destroyed or damaged them, it would be impossible to replace them. In the meantime, the Council would be paying a large premium due to the valuation cost.

9. To consider request from Hed'on Inn for use of Town Council owned space in Iveson Car Park (May to October 2026)

The Chairman referred to the written request received from Hed'on Inn to use space in Iveson Car Park owned by the Council for the placement of two benches during the summer period as in previous summer seasons.

**Resolved:** The Council approved the request from Hed'on Inn to use the area in Iveson car park, set out in the previous agreements, for the placement of two benches from May to October 2026 at a one-off charge of £150

10. To consider quotes received for provision of Security Shutter (suggested in the designing Out Crime Report dated 11 December 2025)

The Town Clerk was awaiting a further quote for the work required and this item would be deferred to the March meeting for consideration.

11. Solar Lights Grape Lane and Ivy Lane – Update

The Clerk updated Councillors that these lights were now connected and working.

12. To approve a quote for Big Tractor Service

Members noted that it had not been possible to obtain three quotes for this work and considered the two quotes that had been supplied.

**Resolved:** that the work was awarded to Ripon Farm Services at a cost of £782.70 plus VAT

# Hedon Town Council

13. Correspondence

- 13.1 The Town Clerk noted that she had been approached by someone who was in the process of purchasing land on Havenside for a charity venture. He had queries about a PROW on the land and a possible wayleave over a small piece of land in the area owned by the Town Council. The Clerk had asked him to write to the Council with his proposals and this item would be put on the next agenda for consideration.
- 13.2 A request had been received from a resident asking for steps to be constructed on the slope to Watsons Park from Magdalen Lane. Members noted that the land in question was not owned by the Town Council.
- 13.3 The Town Clerk updated Councillors on information received from Pocklington Town Council regarding their Christmas lights and the associated cost. The annual cost to the Council is approx. £25k. After discussion Councillors felt they would like to have a 'Merry Christmas' sign at the top of Market Place and would like the Xmas Lights working group to consider how to make this happen.

14. Members' points of information and items on the agenda

- 14.1 Cllr Dennis raised the possibility of reinstating the path across Market Hill that had been discussed in 2025; the Town Clerk was still awaiting information on the state of the covered over path and associated costs to reinstate this; this item would be put on a future agenda when the information was received.
- 14.2 Cllr Goldspink reported that Nisa delivery vans were using Love Lane which is a PROW and not to be used by vehicles – ERYC had erected a sign, but the vans were churning up the surface. It was also reported that the delivery vans were parking very close to Thorn Road corner causing traffic issues. It was suggested that photos should be taken and the two issues reported to ERYC.
- 14.2 Cllr Hinch asked for an item to be on the next agenda to discuss the possible provision of First Aid Bleed Kits including prices and a suitable location.

.....  
Chairman of Property Committee