

Hedon Town Council

Minutes of the Proceedings of a Meeting of

Finance & General Purposes Committee

held at the Town Hall, St Augustine's Gate, Hedon

26 FEBRUARY 2026

Present: In the Chair – Cllr S Gallant
Cllrs: S Archer, S Banks, C Billany, J Brindley, J Dennis, B Goldspink, P Hinch,
G Pocklington, S Rommell, and S Wright
C Addy (Town Clerk)

1. Apologies for Absence

Cllrs: D Thompson (illness).

2. Confirmation of the Minutes

The Minutes of the meeting of the Finance & General Purposes Committee held on the 22 January 2026 were agreed as being a correct record of the proceedings thereat.

Resolved: That the minutes were confirmed as a true record.

3. Updates on the Minutes

Resolved: There were no updates to the minutes.

4. Declaration of Interests

4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.

5. To approve Accounts Payable Schedule – February 2026

The Schedule previously circulated to Members, will form part of the Minutes.

Resolved: that the schedule of payments for February 2025, signed by two Councillors, in the sum of £18,363.41 was approved.

6. To receive an update on the financial position of the Council as at 31 January 2026

The Chairman referred to the documents attached to these Minutes which had been circulated to all Councillors; the documents indicated the financial position of the Council as at 31 January 2026.

Resolved: that the schedules showing receipts/payments made during January 2026 and the budget monitoring report were approved.

7. To approve purchase of hanging baskets for spring

The Chairman referred to the quotes that had been received; after discussion Councillors agreed to use C H Plaxton & Co to supply the hanging baskets at a cost of £9.20 per 12" refill basket; £13.20 per 14" refill basket and £20.00 per refilled basket. Any new baskets (if required) would be at cost of £11.00 per 12" basket, £15.00 per 14" basket and £23.50 per 16" basket.

Resolved: that the Council accepted the quote from C H Plaxton and Co for hanging baskets as set out above.

Hedon Town Council

8. To approve purchase of Xmas Trees for 2026

The Chairman referred to the quotes that had been received; after discussion Councillors agreed to use Newsholme Christmas Trees to supply 100 x small Spruce Xmas trees at a cost of £1336.00 with delivery and discount and 1 x Large Nordmann Tree for Market place and 1 x 8ft Nordmann Xmas Tree for the Town Hall at a cost of £669.00 with delivery.

Resolved: that the Council accepted the quote from Newsholme Christmas Trees for the supply of the Christmas Trees for 2026 as set out above.

9. To approve charges re Town Amenities/Events document for this financial year

The Chairman referred to the list of charges previously circulated to Councillors (2025); after discussion Councillors approved the charges for the financial year 2026-27 as tabled subject to the following amendments: An increase of £5 per craft stall at Xmas Lights event and a decrease of £5 for charity stalls at Xmas Lights event. The full document is attached to the Minutes.

Resolved: that the Council approved the Charges re Town Amenities/Events as attached to the Minutes

10. Yorkshire Day 2027/Hedfest - Update

Cllr Hinch updated Members on Yorkshire Day 2027/Hedfest weekend event; quotes were still awaited from Lambert House and Marquees. Cllr Hinch said that he had been in touch with a local company that might be interested in sponsoring the event and that there were in the process of organising a meeting with them. Cllr Banks asked that the provisional date booked with Alexandra Hall be checked as at a recent Committee meeting the date booked had been shown as 8 August not 1st August 2027. The Town Clerk would have this corrected. Cllr Hinch said that the event required a name that covered the whole weekend rather than naming each day which was confusing. Quotes for entertainment were being sought and the next working group meeting was scheduled for 6pm on Friday 12 March.

11. Events Working Group - Update

Cllr Banks updated members on the discussion at the Events working group meeting which had taken place immediately before the F&GP meeting; notes of the meeting would be circulated. She confirmed that arrangements were underway for Scruffs Dog Show on 18th April and information on how to enter to the Dog Show was now available. She confirmed that this year the event would be held at The Station pub and that all stalls were booked up. The group were also looking into a Spring Flower Arrangement evening at the Town Hall on a Wednesday 29 April. The next working group meeting would be held at 12 noon on Wednesday 27 March.

12. Lloyds Bank closure/Cash Hub – update

Councillor Dennis updated members that the Cash Hub was now open upstairs in the library building and he had visited the site. The Cash Hub would be open Monday to Friday from 9am until 5 pm. The Town Clerk had asked for copies of posters from Graham Stewart's office for the town shops to advertise the facility. Mention had been made of the possibility of an ATM machine in the Market Place but this is still being investigated.

13. Update on Crime Report from Police Crime Prevention visit/Quotes

The Chairman updated the members on the quotes received for a security shutter for the office window, a security gate for outside the kitchen and replacement of the kitchen window. It was noted that not all contractors approached quoted.

After a lengthy discussion Members felt that it would be useful to wait for the outcome of the Fire Risk Assessment before accepting quotes on a security/fire shutter for the office window.

Hedon Town Council

Members agreed to approve the quote for a security gate outside the kitchen at a cost of £1475 + VAT and replacement of the kitchen window at a cost of £1657.46 + VAT.

Resolved: that the work for a security gate outside the kitchen was awarded to Shade & Secure Ltd at a cost of £1475 + VAT.

Resolved: that the work for replacement of the kitchen window was awarded to Fawcetts Joinery at a cost of £1657.46 + VAT

14. To approve Fire Risk assessment for the Town Hall – Quotes

Cllr Hinch declared a pecuniary interest and left room for this item.

Members discussed the quotes received and agreed to accept the quote for £400 per year (assessment each year for 3 years). The Town Clerk was asked to arrange for the initial assessment to be completed asap.

Resolved: it was agreed that the work was awarded to JMP Northwest at a cost of £400 for a three year contract

15. Correspondence

15.1 It was noted that the Mayor of Hull and East Riding was unable to attend a meeting with Councillors, but that he had confirmed that there was a fund available to aid in the organisation of large events. Members agreed that it was worth investigating to see if an application could be made.

15.2 The Town Clerk updated members that the King John Charter had been delivered to Richard Hawkes of the Art Restoration company for a replica to be made. Mr Hawkes had confirmed that the seal for this document would have been green originally (but would have darkened to a more brown hue over time) as that denoted a royal seal rather than red which was for ecclesiastical documents. The originals seal would also have been double-sided; one side showing the King on his throne and the other side showing the King on his horse. Members agreed that the King John seal should be replicated in its original colour and show both sides. The Town Clerk would add this to the next Property Committee Meeting for formal approval. Mr Hawkes was willing to give a quote for replicating the charters stored in the Museum and was very interested in the documents we have. He was giving a presentation in Hull in March and members agreed that the Town Clerk should invite him to visit the Town Hall/Museum on that date.

15.3 The Town Clerk reported that a request for sponsorship had been received from the Cricket Club whose building needed a new roof at a cost of £20k. The Town Council could not assist but suggested that the Club write to the Hull & East Riding Mayor and applied for community funding.

16. Members' points of information and items for the agenda

16.1 Members noted that there was a current issue with land recently purchased which had Public Rights of Way over it and ERYC officers were involved in clarifying the situation. This would be an item on the next Property Committee agenda.

.....
Chairman of Finance & General Purposes Committee