

Hedon Town Council

Minutes of the Proceedings of a Meeting of

Finance & General Purposes Committee

held at the Town Hall, St Augustine's Gate, Hedon

25 September 2025

Present: In the Chair – Cllr S Gallant
Cllrs: S Archer, S Banks, C Billany, J Brindley, J Dennis, B Goldspink,
G Pocklington, S Rommell, D Thompson and S Wright
Clerk: C Addy

1. Apologies for Absence
Cllrs: P Hinch (sickness)

2. Confirmation of the Minutes
The Minutes of the meeting of the Finance & General Purposes Committee held on the 24 July 2025 were agreed as being a correct record of the proceedings thereat.
Resolved: That the minutes were confirmed as a true record

3. Updates on the Minutes
Resolved: There were no updates to the minutes.

4. Declaration of Interests
4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.

5. To approve Accounts Payable Schedule – August 2025
The Schedule previously circulated to Members, will form part of the Minutes.
Resolved: that the schedule of payments for August 2025, signed by two Councillors, in the sum of £47,394.82 was approved.

6. To approve Accounts Payable Schedule – September 2025
The Schedule previously circulated to Members, will form part of the Minutes.
Resolved: that the schedule of payments for September 2025, signed by two Councillors, in the sum of £28,784.84 was approved

7. To receive an update on the financial position of the Council as at 31 August 2025
The Chairman referred to the documents attached to these Minutes which had been circulated to all Councillors; the documents indicated the financial position of the Council as at 31 August 2025.
Resolved: that the schedules showing receipts/payments made during August/September 2025 and the budget monitoring report were approved.

8. To review Risk Reports for Management Systems, Markets, Meetings of Council, Newsletters and Parish Property and Documents
The Chairman referred to the Risk Reports for Management Systems, Markets, Meetings of Council, Newsletters and Parish Property and Documents.
Resolved: that the Risk Assessment Reports for Management Systems, Markets, Meetings of Council, Newsletters and Parish Property & Documents were approved as tabled

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9. To consider purchase of IT equipment and associated maintenance contract following the withdrawal of support by Microsoft for Windows 10 operating system

The chairman referred to the report outlining the need for updated IT systems and support contract due to systems in place requiring upgrading to Windows 11. The expenditure would ensure that the Council complied with updated security and compliance required for the annual audit from 2026 onwards. The report included blind quote information from three sources.

Resolved: that the quote from Ability IT for purchase and delivery of new IT equipment, setting up and moving across all information; and annual support for that equipment was approved at a total cost of £2385 for equipment and setting up (including file migration); and an annual support contract at a cost of £2142.

- 10 To review Hedon Town Council List of Payments and Charges

Cllr Brindley declared a pecuniary interest as he was a Member of the Amy Black Community Committee; Cllr Banks also declared a pecuniary interest as she was a Trustee of the Alexandra Hall. Neither Councillor took part in the discussion or the vote and left the room.

The Chairman referred to the Hedon Town Council List of Charges and Payments, the list was reviewed and charges for the Town Hall lettings were increased: Public Inquiries per Full Day increased to £400; Half Day increased to £250 and Meetings (Half Day) increased to £100. Members also agreed to increase the rent for the Horse Field on Ivy Lane from £175 to £200 per annum.

Resolved: that the Schedule of Payments and Charges, subject to the above changes, was approved, with immediate effect

11. To review Hedon Town Council List of payments and charges for the Cemetery

The chairman referred to list of cemetery charges and payments and the members all agreed to that the Cemetery charges would not be increased and would stay the same.

Resolved: that the Cemetery charges would remain as they were

12. To consider a Grant Application from Hedon British Legion Club

Councillors Dennis, Gallant and Pocklington declared an interest; they took no part in the discussion or vote and left the room

Members referred to the grant application received from Hedon Royal British Legion Club. After discussion it was agreed that the application be approved and a grant of £1000 awarded to Hedon Royal British Legion Club.

Resolved: that a grant of £1000 was awarded to the Hedon British Legion Club

- 13 Events Working Group - Update

Cllr Banks updated members on the discussions from the recent meeting held. Cllr Banks noted that the ordered cards had arrived, and Cllr Banks was taking them to be put into packs of 6 cards with envelopes so they could be put on sale. Cllr Banks updated members on the successful Flower arranging evening which had been enjoyed by all that had attended and the possibility of having a Pumpkin arrangement workshop at the end of October would be discussed at the working group meeting on Wednesday 1st October. The group were also discussion Xmas Lights Switch On Event and arrangements for 'Santa's Grotto'.

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14. Hedfest Working Group 2026 - update

Cllr Thompson updated members. The group would be looking at who could take ownership of the parade and the quotes received; it was brought to the members attention that Steve Elliott had withdrawn from organising workshops due to some reservations on the theme. It was also noted that Rev Sue Pulko had also raised some concerns but Cllr Thompson would talk to her for an update. Cllr Thompson noted that the next working group meeting, which was scheduled for 3 October at 12 noon, would be looking at expenditure with the aim of bringing this information to the next F&GP for approval. hoped to bring more information to the next F&GP for approval on expenditure. All councillors were invited to attend.

15. Yorkshire Day 2027 in Hedon – Update

Cllr Billany updated members - a Yorkshire Day 2027 working group had been set up and that venues for this event were being looked into as well as other suggestions for this event. St Augustine's Church and Alexandra Hall had been provisionally booked and the group were looking into the cost of marquees; they were also in the process of contacting other local organisations and groups who might want to be involved. Cllrs Gallant and Cllr Brindley were looking into providing a draft budget for the event. It was also noted that the group would be looking into sponsorship for this event and the purchasing of items such as hand held flags and a memento for attendees and local children. Cllr Billany mentioned that the Yorkshire Society had shared a Youtube video on Hedon. Cllr Gallant noted that Yorkshire Day would be held in Goole next year and he would check to see if Hedon could get any financial support ERYC (as Goole seemed to be receiving for 2026). The next meeting was scheduled to take place on 9 October at 6pm. The Clerk was asked to contact ERYC Civic Officer for more information on the civic protocols for the day.

16. Correspondence

None.

17. Members' points of information and items for the agenda

17.1 Members were concerned at the upcoming closure of the local branch of Lloyds Bank which was the last remaining bank in the town. There was a local petition against the closure and Cllr Dennis was communicating with the local MP, Graham Stuart. This would be included on the next F&GP agenda for further discussion.

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Chairman of Finance & General Purposes Committee