

HEDON TOWN COUNCIL

Minutes of the Proceedings of a Meeting of the

Hedon Town Council

held at the Town Hall, St Augustine's Gate, Hedon

29 May 2025

Present: In the Chair – Cllr P Hinch
Cllrs: S Archer, S Banks, C Billany, J Brindley, J Dennis, S Gallant, B Goldspink,
G Pocklington and D Thompson
C Addy (Town Clerk)

1. Apologies for Absence

Cllrs: S Rommell (illness) and S Wright (prior commitment)

2. Declaration of Interests

3.1 It was agreed that any declaration of interest be dealt with at the time the relevant item was discussed.

3.2 There were no dispensations to be noted.

3. Update on Minutes

None

4. Receiving the Minutes

Resolved: that the Minutes of the Finance & General Purposes Committee Meeting held on 24 April 2025 were received

Resolved: that the Minutes of the Hedon Town Council Meeting held on 24 April 2025 were received

Resolved: that the Minutes of the Personnel Committee Meeting held on 28 April were received

Resolved: that the Minutes of a Meeting of the Planning Committee held on 15 May 2025 were received

Resolved: that the Minutes of a Meeting of the Property Committee held on 15 May 2025 were received

Resolved: that the Minutes of the Annual Meeting of Hedon Town Council held on 22 May 2025 were received

5. Confirmation of Proceedings of Meetings

Resolved: that the proceedings of the Meeting of the Finance & General Purposes Committee held on 29 May 2025 were confirmed

6. To receive the Internal Auditor's Report for the year 2024-25

Cllr Gallant (Chair of F&GP Committee) outlined the Internal Auditor's Report and the reply confirming actions following the 'amber' items raised by the Auditor. The report was excellent and only highlighted a few, minor points/suggestions for improving the Council's internal procedures and controls.

Resolved: that the Internal Auditor's report was approved

7. To approve and sign the Annual Governance Statement (Section 1 of the Annual Return)
Members went through the Annual Governance Statement, copies of which had been previously circulated.

Resolved: that the Annual Governance Statement was approved and the Chairman and Town Clerk were authorised to sign the Statement

8. To approve and sign the Accounting Statement (Summary Income & Expenditure Schedule) and Section 2 of the Annual Return

Resolved: that the Summary Income and Expenditure Schedule and Section 2 of the Annual Return were approved and the Chairman and Town Clerk were authorised to sign the documents

9. To consider amendments to Standing Orders in line with the NALC Model document dated 2025

Members noted the documents that had been circulated with the agenda showing the amendments required to Hedon Town Council Standing Orders following mandatory changes outlined in the NALC Model document.

Resolved: that the Standing Orders document be amended as tabled in light of mandatory changes

Chairman _____