

Hedon Town Council

Minutes of the Proceedings of a Meeting of

Finance & General Purposes Committee

held at the Town Hall, St Augustine's Gate, Hedon

24 APRIL 2025

Present: In the Chair – Cllr S Gallant
Cllrs: S Banks, C Billany, J Brindley, J Dennis, B Goldspink, P Hinch,
G Pocklington, S Rommell, D Thompson and S Wright
J Macklin (Minute-taker)

1. Apologies for Absence

Cllrs: S Archer (prior commitment)

2. Confirmation of the Minutes

The Minutes of the meeting of the Finance & General Purposes Committee held on the 27 March 2025 were agreed as being a correct record of the proceedings thereat.

Resolved: That the minutes were confirmed as a true record.

3. Updates on the Minutes

Resolved: There were no updates to the minutes.

4. Declaration of Interests

4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.

5. To approve Accounts Payable Schedule – April 2025

The Schedule previously circulated to Members, will form part of the Minutes.

Resolved: that the schedule of payments for April 2025, signed by two Councillors, in the sum of £34,650.55 was approved.

6. To receive an update on the financial position of the Council as at 31 March 2025

The Chairman referred to the documents attached to these Minutes which had been circulated to all Councillors; the documents indicated the financial position of the Council as at 31 March 2025.

Resolved: that the schedules showing receipts/payments made during March 2025 and the budget monitoring report were approved.

7. To review Financial Regulations in light of updated NALC Model

The chairman referred to the Council's Financial Regulations which required amendment following publication of the updated NALC Model and the current regulations which involved some mandatory changes. Members approved all the highlighted changes and approved the level of expenditure permissions to remain as shown.

Resolved: that the amended Financial Regulations, as circulated, was approved

8. To review Risk Reports for Public Buildings and village hall; Street/Footway Lighting; Town and Country Planning; Village Signs and War Memorials

The Chairman noted that the Risk Reports attached to the agenda had been approved at the February meeting.

Hedon Town Council

9. Events Working Group

Cllr Banks confirmed that a meeting of the working group was overdue and it was agreed to hold a meeting after the Planning & Property Committee Meetings on 15 May. At that meeting the group needed to discuss the way forward for 2026 calendars and what events were in the pipeline for the remainder of the year. Members felt that, as the calendars had not sold very well in 2025, perhaps an alternative eg Christmas cards could be considered. So far as the unsold calendars were concerned the Town Clerk was asked to contact residential homes to see if they would like to take any free of charge; any left would be donated to the Community Food Bank to be given out to clients. Cllr Banks also confirmed that everything was in place for the Dog Show which was happening on 26 April.

10. Hedfest Working Group 2026 - update

Cllr Thompson had no further updates for this meeting; the next Hedfest meeting was scheduled for 25 April. Cllr Thompson had produced a spreadsheet of actions for the group to discuss in more detail.

11. To approve hanging basket retail cost

Members agreed that the cost to retailers for the hanging baskets would remain at £20 as in 2024.

Resolved: that the cost to retailers for hanging baskets would remain at £20 for 2025

12. To approve cost of Chainsaw Training Course for General Works Supervisor

Members noted that the cost of the appropriate Chainsaw training for the General Works Supervisor, as put forward by the H&S Consultancy company, was £840 ex VAT.

Resolved: that the cost of Chainsaw training for the General Works Supervisor was approved as above

13. To consider HTC grant fund request from Hedon Museum – Heritage Open Day

Cllr Goldspink declared an interest in this item as she was a Committee Member for the Museum.

Members discussed the application for funds from Hedon Museum to support the Heritage Open Day and agreed to award £1000.

Resolved: that Hedon Museum were awarded £1000 towards the Heritage Open Day

14. Correspondence

14.1 Members noted that the S137 limit per elector was £11.10.

14.2 Members noted the next Annual Town and Parish Planning Liaison Meetings which were scheduled for 12 and 20 June 2025 and that anyone wishing to attend needed to book a place.

15. Members' points of information and items for the agenda

15.1 Cllr Thompson asked that an item be put on the next Property Committee agenda to discuss solar lighting on Grape Lane.

15.2 The Chairman referred to a letter from ERYC requesting additional suggestions for the Town Council Approved Name Bank for Hedon. The Town Clerk was asked to suggest the following full names: Kathleen Moody (first female Mayor of Hedon), Gladys Lewis and Eileen Smith.

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Chairman of Finance & General Purposes Committee