

Hedon Town Council

Minutes of the Proceedings of a Meeting of

Finance & General Purposes Committee

held at the Town Hall, St Augustine's Gate, Hedon

27 MARCH 2025

Present: In the Chair – Cllr S Gallant
Cllrs: C Billany, J Brindley, J Dennis, B Goldspink, G Pocklington, S Rommell,
D Thompson and S Wright
J Macklin (Minute-taker)

1. Apologies for Absence

Cllrs: S Archer (prior commitment), S Banks (illness) and P Hinch (prior commitment)

2. Confirmation of the Minutes

The Minutes of the meeting of the Finance & General Purposes Committee held on the 27 February 2025 were agreed as being a correct record of the proceedings thereat.

Resolved: That the minutes were confirmed as a true record.

3. Updates on the Minutes

Resolved: There were no updates to the minutes.

4. Declaration of Interests

4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.

5. To approve Accounts Payable Schedule – March 2025

The Schedule previously circulated to Members, will form part of the Minutes.

Resolved: that the schedule of payments for March 2025, signed by two Councillors, in the sum of £31,435.51 was approved.

6. To receive an update on the financial position of the Council as at 28 February 2025

The Chairman referred to the documents attached to these Minutes which had been circulated to all Councillors; the documents indicated the financial position of the Council as at 28 February 2025.

Resolved: that the schedules showing receipts/payments made during February 2025 and the budget monitoring report were approved.

7. To approve updated Asset Register as at 31.3.25

The Chairman referred to the Asset Register and the amended page to include the CCLA investment figure.

Resolved: that the Asset Register at 31 March 2025, as amended, was approved

8. To review Financial Regulations in light of updated NALC Model

The chairman referred to the Council's Financial Regulations which required amendment following publication of the updated NALC Model and the current regulations which involved some mandatory changes. This item would be on the April agenda for an updated document to be approved.

Resolved: that approval of the amended document would be on the agenda for April
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9. To review Risk Reports for Public Buildings and village hall; Street/Footway Lighting; Town and Country Planning; Village Signs and War Memorials

The Chairman referred to the Risk Reports for Public Buildings and village hall, Street/footway lighting, Town and Country Planning, Village Signs and War Memorials.

Resolved: that the Risk Assessment Reports for Public Buildings and village hall, footway lighting, town and country planning, village signs and war memorials were approved as tabled.

Resolved: that the Committee had assessed all the risks on the Risk Register on a rolling basis and had reviewed the full document in the current financial year.

10. To review insurance arrangements (5 year agreement due to end on 26.11.25)
Members noted that a further 2-year agreement had been agreed with Zurich and no review was required until April 2027.

11. Events Working Group – update on Dog Show

Members noted that planning for the Dog Show on 26 April was in hand. It was agreed that a meeting of the Events Working Group should be convened as soon as possible to look at events for the coming year; in particular, the calendar for 2026. The Clerk was asked to discuss this with Cllr Banks.

12. Hedfest Working Group 2026 - update

Cllr Thompson reported on a meeting that had taken place on 21 March where a provisional date of 25 July 2026 had been agreed. Beginning the planning so early would give the group the luxury of time to plan and delegate tasks ahead of the event. Members asked that a definite date be agreed as soon as possible as this would enable bookings to be put in place. The next meeting was scheduled for 25 April.

13. To approve level of expenditure on advertising board at South Holderness Cricket Group

The Chairman referred to the document previously circulated giving details of the levels of expenditure on offer. Although there had been a slight increase in cost, Members agreed to sponsor the Cricket Club Tier 4 level at a cost of £250. This would allow the Council to advertise events at the ground and on their website whilst supporting the cricket club.

Resolved: that the Council would sponsor South Holderness Cricket Club at Tier 4 at a cost of £250 for the 2025 season

14. To approve hanging basket expenditure

The Chairman referred to the quotes that had been received; after discussion Councillors agreed to use C H Plaxton & Co to supply the hanging baskets at a cost of £8.20 per 12" refill basket; £11.60 per 14" refill basket and £18.70 per 16" refill basket. Any new baskets (if required) would be at a cost of £10 per 12" basket, £14 per 14" basket and £22 per 16" basket.

Resolved: that the Council accepted the quote from C H Plaxton & Co for hanging baskets as set out above

15. To approve recommendation for Hedfest 2026 and update (discussed under item 12)

Under this agenda item Cllr Billany updated members on the plans for the VE Day Celebration event taking place on 8 May 2025. Plans were well underway and included music in the church, attendance by the Cadets, a Councillors' Choir, crocheted 'soldiers' on bollards, a children's poster competition, a window competition to be judged by the Mayor on the morning of the event, and a display of children's artwork. The next meeting of the working group would take place in St Augustine's Church on 16 April.

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16. Correspondence

There was no correspondence.

17. Members' points of information and items for the agenda

The Chairman reminded Members that there was a public exhibition event being held at the Haven Arms (2pm – 8pm) on 3 April regarding the Harbour Farm Solar Farm. There could be the possibility of a community fund from this company which could be considered for future events.

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Chairman of Finance & General Purposes Committee