

**Hedon Town Council**  
**Minutes of the Proceedings of a Meeting of**  
**Finance & General Purposes Committee**  
**held at the Town Hall, St Augustine's Gate, Hedon**  
**25 July 2024**

Present: In the Chair – Cllr S Gallant  
Cllrs: C Billany, J Brindley, J Dennis, P Hinch, Miss S Rommell, and Mrs S Wright  
Kim Gray (Town Clerk)

1. Apologies for Absence

Cllrs: Mrs S Banks (illness), Mrs B Goldspink (prior illness), Mrs G Pocklington (prior commitment), Ms Storr (prior commitment), D Thompson (illness).

2. Confirmation of the Minutes

The Minutes of the meeting of the Finance & General Purposes Committee held on 27 June 2024 were agreed as being a correct record of the proceedings thereat.

**Resolved:** That the minutes were confirmed as a true record

3. Updates on the Minutes

3.1 Update on the bleed kit - the Clerk received an email from ERYC planning department previously circulated – Members agree the Clerk would submit an application for listed building consent.

4. Declaration of Interests

4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.

5. To approve Accounts Payable Schedule – July

The Schedule previously circulated to Members, will form part of the Minutes. The schedule was only signed by one Councillor at the point of the meeting. Cllr Rommell would arrange to sign the schedule.

**Resolved:** that the schedule of payments for July 2024, signed by one Councillors, in the sum of £24,910.22 was approved.

6. To receive an update on the financial position of the Council as at 30 June 2024

The Chairman referred to the documents attached to these Minutes which had been circulated to all Councillors; the documents indicated the financial position of the Council as at 30 June 2024.

**Resolved:** that the schedules showing receipts/payments made during June and the budget monitoring report were approved.

7. To approve Risk Reports for 'Code of Conduct', 'Computer Equipment', and 'Council Property and Documents'

The Chairman referred to the Risk Reports for 'Code of Conduct', 'Computer Equipment', and 'Council Property and Documents'

**Resolved:** that the Risk Reports for 'Code of Conduct', 'Computer Equipment', and 'Council Property and Documents' were approved as tabled.

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8. To receive a report from the Hedfest Working Group and to approve actions taken  
The Chairman reported that Hedfest 2024 was a success and the town was busy, businesses were also happy with the day. Thanks to the Council Officers for delivering a good event for the town. KCOM reported that they too were very happy with the event. Cllr Thompson to report in September.  
**Resolved:** that the report was noted.
9. To approve the Town Council's Code of Conduct  
The Chairman referred to the Code of Conduct previously circulated to Members.  
**Resolved:** that the Council would approve the Code of Conduct as tabled
10. To agree a full Council training day with ERNLLCA attended by all Councillors  
Cllr Billany, as HTC ERNLLCA Representative, reported back from the recent district meeting and suggested that the Council arrange with ERNLLCA to schedule a full Council training session. Regular training for Councillors to keep abreast of changes in local government and issues that impact on local councils. The Clerk will contact ERNLLCA to find a suitable date and time.  
**Resolved:** that the Council would undertake a Council training session with ERNLLCA. The Clerk would liaise with ERNLLCA.
11. To agree to sign the Civility and Respect Project Pledge  
The Chairman put forward the proposal and Council agreed to sign up to the Civility and Respect pledge.  
**Resolved:** that the Council would sign up to the Civility and Respect Pledge
12. To approve arrangements for Xmas Lights Event  
The Chairman referred Members to the proposed arrangement for the Xmas Lights Event 2024. Members approved the proposed budget and charges and fees. Clerk would make enquires about finding sponsors for the Xmas light event and an application to DiFEY.  
**Resolved:** that the Council would approve the budget, charges and fees for 2024  
Xmas event would:  
Stall pitches = £30  
Small standing pitch = £35  
Large/food pitch = £70  
Charge to visit Santa = £3  
Donations for Xmas tree in St Augustine's Gate and Souttergate = £20  
Agreed to purchase of:  
1x Nordman Fir - a 30ft, (for the town square)  
1x Nordman Fir - an 8ft (for the Town Hall)
13. To agree procedure for replying to planning applications during the August recess with deadlines prior to the next planning Committee meeting on 12 September 2024  
After discussion Members agreed that during August recess planning applications would be dealt with by the Town Clerk, under delegated authority, in consultation with the Chairman and Deputy Chairman of the Planning Committee as had taken place during the period of lockdown when no Committee meetings had taken place.  
**Resolved:** that, in accordance with the Local Government Act 1972, Section 101 (1) (a) the Committee approved that the discharge of the Committee's functions would be passed to the Proper Officer of the Council until Committee meetings resumed in September 2024. The Town Clerk would consult with the Chairman and Vice Chairman of the Planning Committee on all applications received and report back to the September Planning Committee

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14. To agree action in response to a request from Hedon Primary to address parking in the "NO STOPPING" area on Ivy Lane.  
*Cllrs Gallant & Dennis declared a personal interest in the item as residents of Ivy Lane*  
Ivy Lane is narrow, and traffic flow is difficult. However, any restrictions would be difficult to enforce, this would be the responsibility of ERYC. Members agreed the Clerk would write to ERYC to ask for feasibility study to mark an area with zigzag yellow lines.  
**Resolved:** that the Clerk would write to ERYC to request that a feasibility study is conducted to evaluate the potential for marking an area with yellow zigzag lines.
15. To agree response to the Humber Carbon Capture Pipeline project non-statutory consultation  
Members consider the project but agreed that they had expertise to comment on this consultation.  
**Resolved:** that the Council do not have the expertise to comment on this consultation.
16. Correspondence  
16.1 MS3 communications about the work to commence in Preston during Augusts.
17. Members' points of information and items for the agenda  
There were no points of information.

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Chairman of Finance & General Purposes Committee

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