

Hedon Town Council
Minutes of the Proceedings of a Meeting of
Finance & General Purposes Committee
held at the Town Hall, St Augustine's Gate, Hedon
25 April 2024

Present: In the Chair – Cllr S Gallant
Cllrs: C Billany, J Brindley, J Dennis, Mrs B Goldspink, Miss S Rommell, D Thompson and Mrs S Wright
Kim Gray (Town Clerk)

1. Apologies for Absence

Cllrs: Mrs S Banks (prior commitment), P Hinch (prior commitment), Mrs G Pocklington (prior commitment) and Ms D Storr (prior commitment)

2. Confirmation of the Minutes

The Minutes of the meeting of the Finance & General Purposes Committee held on 28 March 2024 were agreed as being a correct record of the proceedings thereat.

Resolved: That the minutes were confirmed as a true record

3. Updates on the Minutes

3.1 Update on the Church Clock – Smith of Derby have been instructed and a start date is awaited.

3.2 Update new community bus service – Transport Commissioning Manager at ERYC contacted to confirm that the Town Council would like to proceed with an additional day, a Friday service.

3.3 Update on the UK Shared Prosperity Fund application for Information Boards – this application was unsuccessful, as there was a weak fit with the levelling up priorities and weak fit in terms of need.

3.4 MS3 contacted and would make arrangements to remove the poles identified on Town Council land, date of removal to be concerned. A request for more information regarding the leaking poles survey was sent and awaits further information. The Clerk will contact MS3 regarding the lack of response to Guy Millers instructions.

3.5 Town Council insurance was renewed with Zurich.

4. Declaration of Interests

4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.

5. To approve Accounts Payable Schedule – April

The Schedule previously circulated to Members, will form part of the Minutes.

Resolved: that the schedule of payments for April 2024, signed by two Councillors, in the sum of £42,137.02 was approved unseen, subject to the schedule being checked by the Chairman and Vice Chair.

6. To receive an update on the financial position of the Council as at 31 March 2024

The Chairman referred to the documents attached to these Minutes which had been circulated to all Councillors; the documents indicated the financial position of the Council as at 31 March 2024. The Chair reiterated the report given at the Annual Town Meeting.

Resolved: that the schedules showing receipts/payments made during March and the budget monitoring report were approved.

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7. To receive a report from the Events Working Group and to approve actions taken
Cllr Banks gave a report from the Events Working Group. Scruffs Dog Show on 20 April was very well attend. There had been no working group since the last F&GP Committee meeting. Next meeting 1 May.
Resolved: that the report was noted, and the actions taken were approved.
8. To receive a report from the Hedfest Working Group and to approve actions taken
Cllr Thompson gave a report from the Hedfest Working Group. Progress is moving along well, artists for both stages are booked, pubs are on board, parade is fill up, stalls are filling up. KCOM has agreed to sponsor the event to the sum of £7,000. The Young People's Poetry Competition has now live. Thanks to the Clerk and Deputy Clerk.
Resolved: that the report was noted, and the actions taken were approved.
9. To receive a report from the D-Day Working Group and to approve actions taken
Cllr Billany gave a report from the D-Day Working Group. The event is all in hand. An application to the D-Day fund for £500 was submitted.
Resolved: that the report was noted, and the actions taken were approved.
10. To review cemetery fees
The Chairman referred to the comparative figures of other local cemeteries fees and noted that Hedon charges are at the upper end, but the fees have not increased for a few years. It was proposed and seconded that fee would remain unchanged, and a counter proposal that was also seconded to increase all fees by 10%. A recorded vote was requested and will form part of the minutes. Members, by a majority vote, passed the first proposal to leave the cemetery fees unchanged.
Resolved: that the Council would leave the cemetery fees as they stand
11. To consider applying for licence to display A-Board outside the Town Hall
The Chairman pointed out that ERYC had previously taken the view that A Boards sited on pavements presented a risk, yet now see them as a revenue source. Although the Town Council places an A Board outside the Town Hall the width of the pavements was noted as a concern for the visual impaired, mobility scooter and pram users. On balance members agreed to apply a licence as the A Board does have some benefit to Council events.
Resolved: that the Council would apply for an A Board licence
12. To consider outstanding invoices 059 & 060 from 2024 Hedon Calendar Sponsors
The Chairman noted that the office had chased several times without success. It was agreed to that the two invoices would be written-off, but the businesses would not be approached again for sponsorship.
Resolved: that the Council would be written-off invoices 059 & 060 and do not approach for future calendars
13. To consider HTC grant fund request from Hedon Museum Society
Cllrs Goldspink, Billany and Banks declared a personal interest in the item as volunteers of the Museum
The Chairman referred to the application submitted by Mr T Porter on behalf of Hedon Heritage Event. Members agreed to approve the request for £820 towards the event.
Resolved: that the Council would approve a request to the HTC Grant fund for the sum of £820

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14. To consider request for comments/feedback on the proposed Zebra Cross, Market Place
The Chairman referred to the proposal from ERYC previously circulated to Members. It was noted that the addition of a Zebra Crossing may help to slow traffic that would be a positive outcome.
Resolved: that the Council would respond positively to the proposal of a new Zebra Crossing with the anticipation that it would act as a means of traffic calming.
15. To consider feedback to the draft list of schemes for the next 3-year LCWIP programme
The Chairman noted the changes in Hedon. Members responded positively to the plans.
Resolved: that the Council noted the planned improvements.
16. To consider producing a Hedon Town Information Leaflet
Members discussed the previous leaflet Hedon Town leaflet that the Town Council produced. The Clerk will find a copy of the previous leaflet, and the cost of siting the leaflet in the tourist display boxes. The Clerk will gather further information for the next meeting. A proof leaflet would be required that would be based on the previous leaflet. The leaflet would be discussed again at the next meeting.
Resolved: that the Clerk will investigate the cost of distribution for the next meeting.
17. Correspondence
No correspondence
18. Members' points of information and items for the agenda
 - 18.1 Iveson Car Park congested. ANPR technology had been discussed previously and the brewery were not keen on the plan. The matter needs to be revised. Signage to other car parks in the town may be a practical step. This will be placed on the next agenda.
 - 18.2 Standing order to be an item on the next agenda.
 - 18.3 Solar powered lighting was in the budget, but a location needs to be confirmed to move forward. The item will be added to the next Property Committee agenda.
 - 18.4 The matter of planting in the cemetery would be added to the next Property Committee agenda.

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Chairman of Finance & General Purposes Committee

RECORDED VOTE

Meeting:	FINANCE AND GENERAL PURPOSE COMMITTEE		
Date:	25 APRIL 2024		
Recorded Vote Requested By:	CLLR S ROMMELL		
Proposal:	To agree to leave cemetery fees unchanged.		
	FOR	AGAINST	ABSTAIN
Cllr S Banks	Absent from the meeting		
Cllr C Billany	✓		
Cllr J Brindley	✓		
Cllr J Dennis		✓	
Cllr S Gallant		✓	
Cllr B Goldspink	✓		
Cllr P Hinch	Absent from the meeting		
Cllr G Pocklington	Absent from the meeting		
Cllr S Rommell	✓		
Cllr D Storr	Absent from the meeting		
Cllr D Thompson	✓		
Cllr S Wright	✓		