

**Hedon Town Council**  
**Minutes of the Proceedings of a Meeting of**  
**Finance & General Purposes Committee**  
**held at the Town Hall, St Augustine's Gate, Hedon**  
**28 March 2024**

Present: In the Chair – Cllr S Gallant  
Cllrs: Mrs S Banks, C Billany, J Brindley, J Dennis, Mrs B Goldspink, P Hinch,  
Mrs G Pocklington, Miss S Rommell, Ms D Storr, D Thompson and S Wright  
Kim Gray (Town Clerk)

Cllr Gallant ask all in attendance to stand for a minute silence to remember former Hedon Town Councillor and Honorary Freeman of Hedon Neil Black

1. Apologies for Absence  
Cllrs: no apologies
2. Confirmation of the Minutes  
The Minutes of the meeting of the Finance & General Purposes Committee held on 22 February 2024 were agreed as being a correct record of the proceedings thereat.  
**Resolved:** That the minutes were confirmed as a true record
3. Updates on the Minutes
  - 3.1 Update on GDF – due to a vote by ERYC full Council to make ER nuclear free the project would go no further.
  - 3.2 Update on the pothole situation – received confirmation that all the areas that were reported to ERYC would be addressed some work had already been carried out.
  - 3.3 Update on additional disable parking bays – Members consider a further response from ERYC previously circulated. The Clerk would prepare a letter laying out the Council's request for Cllr Dennis to present to the portfolio holder responsible to put the matter on the right desk.
4. Declaration of Interests
  - 4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - 4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.
5. To approve Accounts Payable Schedule – March  
The Schedule previously circulated to Members, will form part of the Minutes.  
**Resolved:** that the schedule of payments for March 2024, signed by two Councillors, in the sum of £39,353.44 was approved unseen, subject to the schedule being checked by the Chairman and Vice Chair.
6. To receive an update on the financial position of the Council as at 29 February 2024  
The Chairman referred to the documents attached to these Minutes which had been circulated to all Councillors; the documents indicated the financial position of the Council as at 29 February 2024.  
**Resolved:** that the schedules showing receipts/payments made during February and the budget monitoring report were approved.

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7. To approve full Risk Report (risks individually assessed over the year)  
The Chairman referred to the Risk Report; the Committee assess the risks on a rolling basis and review them continually.  
**Resolved:** that the full Risk Report was approved
8. To approve the Asset Register as at 31 March 2024  
The Chairman referred to the Asset Register; previously circulated.  
**Resolved:** that the Asset Register at 31 March 2024 was approved
9. To receive a report from the Events Working Group and to approve actions taken  
Cllr Banks gave a report from the Events Working Group. Scruffs Dog Show 20 April at Haven Arms everything is ready for the event. It was proposed that a stall pitch of £10. Hedon Calendar 2024, it was proposed that the Calendars for 2025 would be sold at £5 and sponsorship would be £30 and to print 250 copies. Theme for the calendar is Councillors favourite place in Hedon, Councillors would supply landscape photograph and a small commentary of why the location was chosen by the end of June. A Treasure Hunt planned for October.  
**Resolved:** that the report was noted, and the actions taken were approved.
  - Scruffs Dog Show stall pitch £10
  - Hedon Calendar 2025 will be sold for £5
  - Sponsorship £30
  - Print run 250 copies
10. To receive a report from the Hedfest Working Group and to approve actions taken  
Cllr Thompson gave a report from the Hedfest Working Group. The arrangements for the event are all on track. It was proposed that stall pitch £35 per stall, food vendor £70-00 size dependant, any income from the bar would be split between HTC: church 60:40.  
**Resolved:** that the report was noted, and the actions taken were approved.
  - Stall £35
  - Food & drink vendors £70-100 depending on size.
  - Any income from the bar would be split Town Council and St Augustine's Church 60:40
11. To receive a report from the D-Day Working Group and to approve actions taken  
Cllr Billany gave a report from the D-Day Working Group. Arrangements are progressing on schedule. A running order is in place. The 8am Proclaim will be read at 7pm to start the event as there was no one available in morning. The Fish and Chip shops were contacted. Cadets have responded today with plans to bring the drums to perform a display. It was agreed the Choir would receive a donation for their time.  
**Resolved:** that the report was noted, and the actions taken were approved.
12. To consider the repairs to the Church Clock  
The Chairman referred Members to the quote received from Smith of Derby for repairs to the hammers on the Church Clock. The repair was included in the budget for the financial year 2024-25. Members agreed to proceed with the repairs as quoted £7,495  
**Resolved:** that the Council would approve the repairs to the Town Clock as per the quote from Smith of Derby for £7,495 + VAT
13. To consider extending Hedon Bus Service No.84 to an additional day each week  
Cllr Thompson proposed that the Hedon Bus Service could be extended to another day, Friday, and reported that funding was available. Town Council would need to find 50% of the cost and ERYC has agreed to cover the other 50% of the costs. The service is currently well used and this is reflected in the contribution that Town Council would make for 2023/24 estimated to be £1800-2000. The Clerk noted that this was not in the budget for 2024-25. It was proposed that the additional service could be trial for a year with a

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potential overspend on the budget to access the uptake, should the service prove not to be sufficiently utilised then it could be dropped the next year or if successful built into budgets moving forward. It was proposed that an application would be made to ERYC with a view to trialling the service for a year on a Friday and subject to HART having availability.

**Resolved:** that the Council would agree to a one-year trial of an addition service of one day on a Friday for the Hedon Bus Service No. 84, and make an application to ERYC to request funding from the Bus Strategy Enhanced Bus Partnership Fund.

14. To review the 'List of Charges and Payments' document

*Cllr Banks and Cllr Goldspink declared interests in this item as Trustees of the Alexandra Hall*  
Members considered the current charges and payments as follows:

Hanging baskets 2024

To approve supplier for hanging baskets – Members considered the blind quote comparison from two local suppliers.

**Resolved:** that the supply of hanging baskets would be awarded to Sheppard Nurseries at £17 for new basket, £13 to refill existing baskets

To approve charges for hanging baskets – Members noted last year's charge of £20 and agreed that charges would remain the same.

**Resolved:** that hanging baskets would be charged out at £20

Town Hall Letting

The Chairman noted that fees for lettings had remain the same for past 3 years, over which time inflation rose by approximately 25%. It was proposed as follows:

- Public Inquires (full day) rate increased to £300,
- Public Inquires (half day) rate increased to £175,
- Dinners remain at £75,
- Meetings (per half day) rate increased to £75

**Resolved:** that Town Hall letting fees for public inquires - full day would increase to £300 and half day would increase to £175; dinners would remain at £60 and meetings per half day would increase to £75

Horsefield Lease

An increase to £175 was proposed. The Clerk advised Members that the tenant is invoice January to December and the invoice for 2024 and had already been raised.

**Resolved:** that the Horsefield lease would increase to £175 for 2025

Wayleaves

All wayleaves would remain unchanged.

**Resolved:** that all wayleaves would remain unchanged

Alexandra Hall ground rent

An increase to £50 was proposed.

**Resolved:** that Alexandra Hall ground rent would increase to £50

Cemetery Fees

The Chairman suggested comparing the fees against other neighboring cemeteries and review next month.

**Resolved:** that the Council would review cemetery charges at the next meeting once the Clerk had acquired comparison charges

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15. To consider a new three-year insurance agreement  
The Chairman referred to the cost from Zurich. Another quote was sort but did not supply a quote; this was from the company who had taken over BHIB. Member agreed to stay with Zurich based on the quote of £6,452.31 (LTA) for 3 years.
- Resolved:** that the Council would renew the Council insurance with Zurich with a long-term agreement discount over 3 years for £6,452.31 for 2024/25
16. To consider sponsoring advertisement at Hedon Cricket Club 2024  
The Chairman noted that the Town Council had previously taken tier 4 sponsorship. Members agreed to sponsor the club at tier 4 for 2024
- Resolved:** that the Council would renew tier 4 sponsorship for 2024
17. To consider request from Hed'on Inn to locate benches in Iveson car park  
The Chairman referred to the use of the land in previous years. It was agreed to allow the use subject to the same terms as last year with an increase in the fee to £125.
- Resolved:** that the Council would allow the use subject to the same terms as last year with an increase in the fee to £125
18. To consider 5 MS3 telegraph poles located on Town Council land  
The location of the 5 telegraph poles were only recently identified; the General Works Supervisor discovered poles on Town Council land in course of his work. Installation was on going until at least week commencing 18 March. Town Council offered to accept a wayleave from MS3 when poles were found to have been installed on Council land in Merryman Garth, but this was rejected and as agreed MS3 were then asked to remove and re-site 3 poles. Members considered the matter and based on the refusal to accept proposed wayleave, Town Council would instruct MS3 to remove and relocate 4 No. telegraphs poles in Ainslie Road and 1 No. telegraph pole in St Anthony's Drive that are currently installed on Town Council land.
- Resolved:** that the Council would instruct MS3 to remove and relocate 4 No. telegraphs poles in Ainslie Road and 1 No. telegraph pole in St Antony's Drive that are currently installed on Town Council land.
19. To consider MS3 telegraph poles that are potentially treated with creosote  
The Chairman noted that correct procedure for treated telegraph poles would be to give the treatment time to dry out for a few weeks before installation. An increasing number of poles were seen with hessian jackets applied as the drying process appeared to have been omitted and creosote was leaking down the poles and contaminating the surrounding area. MS3 have agreed that any leaking poles should be reported would be dealt with. However, the Council are aware that MS3's reputation for adhering to their word is without merit. The matter has been reported to Bill Manby, Highways ERYC, and ERYC Officers are keeping an eye on other MS3 installations. MS3 claim, moving forward, they would use eco-poles, but only when they have used up the stock of standard poles. The substance is carcinogenic and the hessian jacket is not seen as a solution as it still seep down the pole to the ground, as well as the use of unsightly wooden slats securing the hessian to poles being an eyesore. A question was raised about how well MS3 were progressing with the survey of the pole and it was agreed that the Clerk would write to MS3 to request a list of the pole that would see action being taken. It was noted that treated poles should not be in private gardens or service strips these should be Eco poles; Eco pole should also be installed in recreation areas and near schools and such places. The Council office will report the list of poles compiled by the community group to ERYC.
- Resolved:** that the Council would request how the survey of poles is progressing and to provide an update on what was found and when it will be completed and flag the issue of locating treated poles on inappropriate areas.

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20. Update on form Councillor Ledger's photograph

The Chairman referred to advice received from ERNLLCA on the matter and previously circulated. Members agreed to return the photograph to Mr Ledger but not the frame.

**Resolved:** that the Council would return Mr Ledger the unframed Mayoral photograph

21. To change date of F&GP from 23 May to 30 May

**Resolved:** that the Council would note the change

22. Correspondence

22.1 Dogger Bank update – the pipeline from the Dogger Bank wind farm planned for Salt End green hydrogen production would not go ahead as a connection to the network via Cottingham would be using instead

22.2 ERYC Hedon Outdoor Public Wifi – members noted the new service

22.3 Freedom Parade on 28 April is cancelled – members noted the cancellation

23. Members' points of information and items for the agenda

23.1 Review the outstanding invoices for sponsorship of the 2024 Calendar

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Chairman of Finance & General Purposes Committee