

**Hedon Town Council**  
**Minutes of the Proceedings of a Meeting of**  
**Finance & General Purposes Committee**  
**held at the Town Hall, St Augustine's Gate, Hedon**  
**22 June 2023**

Present: In the Chair – Cllr S Gallant  
Cllrs: Mrs S Banks, C Billany, J Brindley, Mrs B Goldspink, P Hinch, Miss S Rommell and Ms D Storr  
Kim Gray (Town Clerk)

1. Apologies for Absence  
Cllrs: Dennis (prior commitment)

**Resolved:** that the apologies were accepted

2. Confirmation of the Minutes  
The Minutes of the meeting of the Finance & General Purposes Committee held on 25 May 2023 were agreed as being a correct record of the proceedings thereat.

**Resolved:** That the minutes were confirmed as a true record

3. Updates on the Minutes
- 3.1 Update on the Festival in Aug – the event has been postponed. The organisers did not have enough commitment from stall holders to be able to run the event effectively.
- 3.2 Update on the cost of the paving restoration costs. The Clerk enquired about the difference in hourly rate between option A and B. The rate was not updated on option B. It was agreed that the amended hourly rate was only marginally over the EMR. Council agreed to accept the increase in the quote.

4. Declaration of Interests
- 4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- 4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.

5. To approve Accounts Payable Schedule – June  
The Schedule previously circulated to Members, will form part of the Minutes. The Chairman noted that the schedule included a duplicate entry to the value of £70.45

**Resolved:** that the schedule of payments for June 2023, signed by two Councillors, in the sum of £20,124.61 was approved.

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6. To receive an update on the financial position of the Council as at 31 May 2023  
The Chairman referred to the documents attached to these Minutes which had been circulated to all Councillors; the documents indicated the financial position of the Council as at 31 May 2023.

**Resolved:** that the schedules showing receipts/payments made during May and the budget monitoring report were approved.

7. To approve Risk Reports for 'CCTV', 'Cemeteries/Churchyards', and 'Clocks'  
The Chairman referred to the Risk Reports for 'CCTV', 'Cemeteries/Churchyards' and 'Clocks'.

**Resolved:** that the Risk Assessment Reports 'CCTV', 'Cemeteries/Churchyards' and 'Clocks' were approved as tabled.

8. To note report from Hedfest Working Group and approve actions taken  
Cllr Brindley reported Hedfest is all in hand and everything is in place for the event. Cllr Thompson gave an update for the Carnival of words and confirm 6 poets would be in the lineup.

**Resolved:** that the report was noted, and the actions taken were approved.

9. To receive a report from the Events Working Group and to approve actions taken  
Cllr Banks reported that the Flower Festival had received £620 in pledges and that due to the lack gardens willing to open to the public this part of the festival would be cancelled for this year. The Hedon Calendar is coming together, Ray Duffill and members of the local photography group are preparing contributions. The Working Group discussed events for next year, Pancake race, Window Spotting Competition and a Scarecrow Trail. Calendar sponsors had been approached and to confirm the Working group's recommendation of £25 per sponsor, which was agreed.

**Resolved:** that the report was noted, and the actions taken were approved.

10. To receive a report from the '20 is Plenty' Working Group and to approve actions taken

The Chairman gave a report on the first meeting. The meeting generated good suggestions, such as talking to the Police and the Police Commission, who has funds that could be potentially be utilised. Traffic calming, ERYC budget of £80,000 this year, allocated depending on where accidents and fatalities occur. Carl Gillion would be invited to the next meeting. Contact will be made with the PCC, Casualty Reduction Officer and ERYC. Next meeting 13<sup>th</sup> July at 6pm

**Resolved:** that the report was noted, and the actions taken were approved.

11. To review and approve the Council's bank mandate and approve account signatories

The Clerk confirmed that the current mandate held by the bank is out of date with signatories that are no longer Councillors. It was agreed that Cllrs: Billany, Gallant, Hinch, Storr and Thompson would be signatories on a new mandate. It was also agreed to confirm the Clerk and Assistant Clerk the authority to cash petty cash cheques to a maximum value of £300.

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**Resolved:** that the Council would authorise Cllrs Billany, Gallant, Hinch, Storr and Thompson.

**Resolved:** that the Clerk and Assistant Clerk are authorised to cash petty cash cheques to the value of £300

12. To consider separation of funds in savings account to CCLA to meet limits of FSCS protection limit

The Chairman referred to the conversation of the last meeting, and the information circulated by the Clerk about the CCLA.

**Resolved:** that the Council would open an account with the CCLA in order to separate funds to keep below the FSCS protection limit.

13. To consider Grant Application from Ruben's Voice

The Chairman referred to the application paperwork. It was noted that the grant application paperwork was not complete, and the applicant lives in Preston South, not Hedon. The status of the Ruben's Voice was unclear, the constitution supplied was a model document and no audited accounts were supplied. A worthy cause but without the necessary criteria; the cause needs to gain Charity status to benefit from Town Council's grant fund. Members were sorry but they would need to decline the application at this time

**Resolved:** that the Council would decline the application at this time as Ruben's Voice did not clearly demonstrate the funding criteria.

14. To consider repairs to the fence in Middle Lane

*Cllr Goldspink declared a personal interest as a resident of property near to Middle Lane.* Resident do want the fence reinstated, but it would be necessary to maintain access to the waste bin nearby to ensure dog walkers can dispose of dog waste. The land does not belong to the Town Council, although Town Council did erect the original fence, however the status of the land has changed during the years since then. The Clerk will obtain quotes for a simple bar fence to be erect and bring the matter back to next meeting for further consideration.

**Resolved:** that the Clerk would obtain quotes to erect a post and bar fence for consideration at the next meeting.

15. To receive an update on changes to Road Closures for Council Events

ERYC are making changes to the arrangements for closing road for events. Changes will impact Town Council events. The Clerk is monitoring the situation as more information is released. Cllr Gallant will make enquiries and the Clerk was asked to write to the Council Leader raising concerns about large number of events in the town and the threat posed to events going ahead. In addition, write to other Ward Councillors. The Council noted the implications of the changes.

**Resolved:** that the Clerk would write to Council Leader (ERYC) and Ward C Councillors about the implication of Road Closure changes.

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16. To consider advertising in Welcome to Hull & East Yorkshire publication 2023/24  
The Chairman noted that the Town Council had advertised in this publication for a few years and would do so again.

**Resolved:** that the Council would approve the advertisement in Welcome to Hull & East Yorkshire 2023/24

17. To consider flying a flag to support Pride Month in future years  
The Chairman reported that ERYC are flying the Pride flag. A robust debate took place as to the appropriateness of singling out a campaign and whether this would set a precedent for other campaigns. Councillors debated whether only civic flags should be flown from the town hall flagpole. Councillors were divided but it was proposed and seconded not to fly the Pride flag from the Town Hall. Cllr Gallant asked for a recorded vote, which will form part of the minutes. Show that we are inclusive by flying the flag

**Resolved:** that the Council would not fly the Pride flag from the Town Hall flag pole.

18. Correspondence

18.1 Email from PCSO Dunning-Davies asked if the Council would consider entering the Hedon Police Team for the Lord Ferrers Award. The Clerk will circulate the information.

19. Members' points of information and items for the agenda

19.1 Haven Arms Public House suggested a Defib in their location as there are more activities in the area, and would benefit the Cricket Club include this for discussion on a future agenda. Signage for the Defib on the Town Hall needs reviewing.

19.2 Request to consider chains for the Deputy Mayor's Consort on the next agenda.

19.3 Holderness Academy initiative to encourage cycle to school and car share to improve air quality outside school, there would be an event on the morning of 7 July. The Clerk will contact ERYC again about the cycle path green road surfacing at St Nicholas/Thorn Road Corner.

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Chairman of Finance & General Purposes Committee

**FINANCE SCHEDULE - June 2023**

Date	Name	Description	Net Amount	VAT	Total Amount	Ref No	Already Pd	Cheques Pd	Salaries	Invoices to be pd	Signed off by Cllr Gallant	Signed off by Cllr Brindley
23.06.23	D3 Office Group	Paper	157.95	31.59	189.54	Bacs068				189.54		
01.06.23	Pitchcare.com	Hose extention	104.60	20.92	125.52	Bacs069	125.52					
01.06.23	County Supplies	Stationery	70.45	14.09	84.54	Bacs070				84.54		
01.06.23	D&S L Fuels	Gas oil barrels	419.14	20.96	440.10	Bacs071				440.10		
16.06.23	Kcom	Voice services	33.05	6.61	39.66	DD072	39.66					
23.06.23	St Johns Ambulance	Scruff Dog Show	105.60	21.12	126.72	Bacs073				126.72		
08.06.23	K Gray	Temp Licence	21.00	0.00	21.00	Bacs074	21.00					
08.06.23	A Wilson-Marshalling	Penny Throwing	20.84	0.00	20.84	Bacs075	20.84					
14.06.23	Play inspection	Annual Inspection	145.90	29.18	175.08	Bacs076				175.08		
23.06.23	Total Energies	Town Hall - Electric	54.89	2.74	57.63	DD077	57.63					
23.06.23	Total Energies	electric Market Place	22.29	1.11	23.40	DD078	23.40					
01.06.23	Low fuelcard	fuel	58.33	11.67	70.00	DD079	70.00					
23.06.23	Johnsons of Hedon	hose anf bolts	130.20	26.04	156.24	Bacs080				156.24		
19.05.23	KRL Group	Photocopier charges	49.32	9.86	59.18	Bacs081	59.18					
23.06.23	Upstream	Laminating Pouches	9.99	2.00	11.99	Bacs082				11.99		
29.06.23	BNP Paribas	Rental of photocopier	245.96	49.19	295.15	DD083	295.15					
23.06.23	Sheppards	Hanging Baskets & Compost	1597.00	0.00	1597.00	Bacs084	1597.00					
19.05.23	Di Storr	Mayors 1st part allowance	3000.00	0.00	3000.00	Bacs085	3000.00					
09.06.23	Ernlca	Bid Writing courses	70.00	14.00	84.00	Bacs086	84.00					
25.06.23	O2	Mobile Bill	28.00	5.60	33.60	DD087	33.60					
20.06.23	British Gas	Electric Bill	53.63	2.68	56.31	DD088	56.31					
15.06.23	British Gas	Electric Bill upto 31st may	17.56	0.87	18.43	DD089	18.43					
15.06.23	British Gas	Gas Bill	119.85	5.99	125.84	DD090	125.84					
19.05.23	British Gas	Gas Bill May	272.08	13.60	285.68	DD091	285.68					
09.06.23	K Gray	Mileage Claim for course	42.00	0.00	42.00	Bacs092	42.00					
09.06.23	C Addy	Mileafe Claim for Course	34.20	0.00	34.20	Bacs093	34.20					
15.06.23	County Supplies	Stationery/ black bags	70.45	14.09	84.54	Bacs094				84.54		
25.06.23	ICCM	Corporate Membership	95.00	0.00	95.00	Bacs095				95.00		
25.06.23	C S Enterprises	Grounds works clothing	178.75	35.75	214.50	Bacs096				214.50		
16.06.23	Tony Gray Joinery	Nutmeg repair damage	55.00	0.00	55.00	Bacs097	55.00					
	HSBC	Bank Charges	55.97	0.00	55.97		55.97					
	Salaries	Wages	9069.47	0.00	9069.47				9069.47			
	HMRC	PAYE & NI	2249.86	0.00	2249.86				2249.86			
	ERPF	Pensions	1211.16	0.00	1211.16				1211.16			
			19869.49	339.66	20209.15		6100.41	0.00	12530.49	1578.25		
			19799.04	339.66	20138.70							
			20209.15	325.57	20534.72							
								20209.15				

20124.61

## RECORDED VOTE

Meeting:	F&GP COMMITTEE MEETING		
	Minute No:		
Date:	22 June 2023		
Recorded Vote Requested By:	CLLR GALLANT		
Proposal:	TO CONSIDER FLYING A FLAG TO SUPPORT PRIDE MONTH IN FUTURE YEARS		
	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
Cllr S Banks	X		
Cllr C Billany	X		
Cllr J Brindley		X	
Cllr J Dennis			
Cllr S Gallant	X		
Cllr B Goldspink		X	
Cllr P Hinch	X		
Cllr S Rommell		X	
Cllr D Storr		X	
Cllr D Thompson		X	