

Hedon Town Council
Minutes of the Proceedings of a Meeting of
Finance & General Purposes Committee
held at the Town Hall, St Augustine's Gate, Hedon
23 March 2023

Present: In the Chair – Cllr S Gallant
Cllrs: Mrs S Banks, C Billany, J Brindley, J Dennis, Mrs B Goldspink, B Hanson, Miss S Rommell and D Thompson
Kim Gray (Town Clerk)

1. Apologies for Absence
Cllrs: N Black (illness), B Stockdale (access issues) and Miss D Storr (illness).
Resolved: that the apologies were accepted
2. Confirmation of the Minutes
The Minutes of the meeting of the Finance & General Purposes Committee held on 23 February 2023 were agreed as being a correct record of the proceedings thereat.
Resolved: That the minutes were confirmed as a true record
3. Updates on the Minutes
No updates
4. Declaration of Interests
 - 4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - 4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.
5. To approve Accounts Payable Schedule – March
The Schedule previously circulated to Members, will form part of the Minutes.
Resolved: that the schedule of payments for March 2023, signed by two Councillors, in the sum of £18,2129.52 was approved.
6. To receive an update on the financial position of the Council as at 28 Feb 2023
The Chairman referred to the documents attached to these Minutes which had been circulated to all Councillors; the documents indicated the financial position of the Council as at 28 February 2023.
Resolved: that the schedules showing receipts/payments made during February and the budget monitoring report were approved
7. To approve full Risk Report (risks individually assessed over the year)
The Chairman referred to the Risk Report; the Committee assess the risks on a rolling basis and review them continually.
Resolved: that the full Risk Report was approved

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8. To note report from Hedfest Working Group and approve actions taken
Cllr Brindley provided Members with an update the Hedfest arrangement for 2023 and confirmed that Hedfest will not go ahead in full this year. The Church event on the Friday night will go ahead. A cancellation fee will be paid for the Saturday bookings. Saturday's spoken word event will also continue as plan. The weekend will cost approximately £4,000 all in all.
Resolved: that the report was noted, and the actions taken were approved.
9. To receive a report from the Events Working Group and to approve actions taken
Cllr Banks provided Members with an update from the meeting on the 24 February. The Dog Show is all in hand. The flower show would be held on 15 & 16 July and more will be discussed at the next meeting.
Resolved: that the report was noted, and the actions taken were approved.
10. Update on the Coronation arrangements
The Chairman referred to the proposed adjustment to the timing of the event. Members considered the pro and cons of an earlier service and opted to keep the later timings given the Bank Holiday Monday.
Resolved: that the original timings would stand.
11. To consider adding coronation links to the Mayor's chains
The Chairman referred to the opportunity to add Coronation links to the Mayoral Chain and the cost of the additional cost for the links to added to the Chains. On balance Members decided that the cost was the prohibitive factor at this time.
Resolved: that the Council would not add Coronation links to the Mayoral Chains
12. To approve charges for Hanging Baskets for 2023
The Chairman noted the cost to fill or fill and replace the baskets and agreed that the contribution from traders would remain at £20.00 for 2023.
Resolved: that the Council would offer baskets for £20.00
13. To discuss the provision of EV Charging points in the town
The Chairman reported that ERYC would be installing charging points around the East Riding, although the current points are free to use there would be no guarantee this would be the case for any new charging points.
The Clerk gave a report on a conversation with ERYC regarding provision of EV Charging points in Hedon. A project is underway to supply more EV charging points throughout the East Riding. Hedon was identified as a location and two more curb-side points were under consideration, the favoured location being Market Hill, which would require approval of HTC. Iveson Close car park was avoided as this is a well-used car park and the loss of two general parking space was considered detrimental. However, if the Town Council thought it beneficial and want to support this location ERYC would look again at the location. If the Council would like to suggest other locations ERYC would also be willing to consider alternatives.
The Clerk will make enquires to find out if the new points would be time limited parking. Council suggested two alternative locations; Thorn Corner and Station Road Car Parks as these would be more appropriate. Signs to direct drivers to other charging points would be a useful addition as more charging points come online.

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Resolved: that the Clerk would submit the two alternative locations of Thorn Corner and Station Road car parks and enquire about the length of parking in charging point spaces.

14. Correspondence

- 14.1 Letter received from an allotment holder requesting permission to erect a greenhouse on the plot, move to the Property Committee for a decision.
- 14.2 Email received regarding comments about Hedon Market circulated to members. Would be a good idea to have a conversation with the Market Manager given the. The Chairman and Vice Chair will have a conversation with the Manager regarding his plans moving forward. The Clerk will respond to the resident.
- 14.3 The meeting with Power for People scheduled for tomorrow was postponed, a future date will be circulated.
- 14.4 Email received from Tony Porter providing the Council with an update on Hedon Heritage weekend.
- 14.5 YEP Community Fund Launch 30 March 6:30pm at Hedon Scout Hull –
Cllrs attending: JB, CB, SG, DT
- 14.6 Holderness Health Council Forum 27 March 4:30pm

15. Members' points of information and items for the agenda
No points to note.

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Chairman of Finance & General Purposes Committee

FINANCE SCHEDULE - March 2023

Date	Name	Description	Net Amount	VAT	Total Amount	Ref No	Already Pd	Cheques Pd	Salaries	Invoices to be pd	Signed off by Cllr Gallant	Signed off by Cllr Brindley
31.03.23	JCA Ltd	tree survey	4109.00	821.80	4930.80	Bacs365	4930.80					
10.03.23	White Skips	Skip for allotment	183.33	36.67	220.00	Bacs366	220.00					
31.03.23	M A Power	Kitchen light	80.00	16.00	96.00	Bacs367				96.00		
31.03.23	Kcom	Rentals for Phones	62.48	12.49	74.97	DD368	74.97					
31.03.23	M A Power	New lights for office LED	352.00	70.40	422.40	Bacs369				422.40		
28.03.23	O2	Phone bill mobile	24.71	4.94	29.65	DD370	29.65					
03.03.23	Kcom	Internet Kcom	147.00	29.40	176.40	DD371	176.40					
17.03.23	Kcom	Voice Services	32.70	6.54	39.24	DD372	39.24					
01.03.23	Kcom	Wifi Police Station	55.00	11.00	66.00	D373	66.00					
01.03.23	British Gas	Depot Electricity	18.63	0.93	19.56	DD374	19.56					
01.03.23	Purchase Power	Franking Machine	208.00	0.00	208.00	DD375	208.00					
01.03.23	KRL Ltd	Photocopier	54.31	10.86	65.17	Bacs376				65.17		
01.03.23	Upstream	Stationery/Cleaning items	164.23	32.85	197.08	Bacs377				197.08		
31.03.23	Ofcom	Licence for Radio fees	75.00	0.00	75.00	Bacs378				75.00		
31.03.23	RBS	Alpha Software Support licence	189.58	37.92	227.50	Bacs379				227.50		
31.03.23	Low Fuel Card	Fuel	54.16	10.83	64.99	DD380	64.99					
31.03.23	Vision ICT	Web Hosting Mar 23 to April 24	304.460.80	0.00	460.80	Bacs381				460.80		
31.03.23	Kcom	Rental Bundel services	79.99	15.99	95.98	DD382	95.98					
03.03.23	Kevin Sanderson	Key Cutting	44.70	0.00	44.70	Bacs383	44.70					
31.03.23	Johnsons of Hedon	Various paint, graffi remover	39.92	7.98	47.90	Bacs384				47.90		
31.03.23	ERYC	Bus Service contribution	1700.00	0.00	1700.00	Bacs385				1700.00		
31.03.23	Ernlca	Ernlca Membership	1258.81	0.00	1258.81	Bacs386				1258.81		
28.03.23	HSBC	Bank charges	21.78	0.00	21.78		21.78					
	Salaries	Wages	6216.16	0.00	6216.16				6216.16			
	HMRC	PAYE & NI	1445.87	0.00	1445.87				1445.87			
	ERPF	Pensions	1211.16	0.00	1211.16				1211.16			
			18289.32	1126.60	19415.92		5992.07	0.00	8873.19	4550.66		
			-76.80	+76.80								

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