

**Hedon Town Council**  
**Minutes of the Proceedings of a Meeting of**  
**Finance & General Purposes Committee**  
**held at the Town Hall, St Augustine's Gate, Hedon**  
**23 February 2023**

Present: In the Chair – Cllr S Gallant  
Cllrs: Mrs S Banks, J Brindley, J Dennis, B Hanson, Miss S Rommell and  
Miss D Storr  
Kim Gray (Town Clerk)

1. Apologies for Absence

Cllrs: C Billany (illness), N Black (illness), B Goldspink (prior commitment), B Stockdale (access issues) and D Thompson (illness)

**Resolved:** that the apologies were accepted

2. Confirmation of the Minutes

The Minutes of the meeting of the Finance & General Purposes Committee held on 26 January 2023 were agreed as being a correct record of the proceedings thereat.

**Resolved:** That the minutes were confirmed as a true record

3. Updates on the Minutes

3.1 Update on the proposed Solar Powered Light – the Clerk has written to residents in the immediate vicinity of the proposed locations but to date no response.

3.2 Update on the toilets – paper towel dispenser installed.

3.3 Update on the Coronation Service/Parade – Rev Pulko confirmed that an evening service would be possible (time 6:30/7pm).

3.4 Update on Market Hill road surface – email from T Weaver (ERYC) to confirm that it is not historically considered part of the highway maintainable at the public expense. However, as the carriageway appears to be unrestricted to the general public to use as a thoroughfare between Ivy Lane and Market Hill for over 100 years, and as there is no documented evidence to the contrary, ERYC has taken the view that it is considered to be a public highway. Arrangements would be made for holding repairs to improve the current condition and to put a request in for funding for a more substantial scheme to resurface.

4. Declaration of Interests

4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.

5. To approve Accounts Payable Schedule - February

The Schedule previously circulated to Members, will form part of the Minutes.

**Resolved:** that the schedule of payments for February 2023, signed by two Councillors, in the sum of £14,793.40 was approved.

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6. To receive an update on the financial position of the Council as at 31 Jan 2023  
The Chairman referred to the documents attached to these Minutes which had been circulated to all Councillors; the documents indicated the financial position of the Council as at 31 January 2023.  
**Resolved:** that the schedules showing receipts/payments made during January and the budget monitoring report were approved
7. To approve full Risk Report for 'Village signs' and 'War Memorial'  
The Chairman referred to the Risk Reports for 'Village signs' and 'War Memorial'.  
**Resolved:** that the Risk Assessment Reports for 'Village signs' and 'War Memorial' were approved as tabled.
8. To receive the Interim Internal Audit report  
The Chairman reported that the Clerk has actioned all items indicated in the report.  
**Resolved:** that the Interim Internal Audit report was noted.
9. To note report from Hedfest Working Group and approve actions taken  
Cllr Brindley provided Members with an update from the meeting on the 23 February. It was recommended that the event is postponed until the next financial year, due to a short fall in funding. The Working Group is looking at the cost of continuing with the Friday night event and is awaiting costing for this section of the event. Recommendation to postpone the event with the view to staging the Friday night event as a stand-alone event.  
**Resolved:** that the report was noted, and the actions taken were approved.
10. To receive a report from the Events Working Group and to approve actions taken  
Cllr Banks provided Members with an update from the meeting on the 27 January. The Dog Show is the main focus at this time, most plans are now in place and a meeting tomorrow will finalise arrangements.  
**Resolved:** that the report was noted, and the actions taken were approved.
11. To consider recommendation from the Climate Change Working Group to replace the office lighting to LED  
The Chairman reported that the Climate Change Working Group identified a opportunity to improve the electrical efficiency in the office by installing LED lighting.  
**Resolved:** that the current office lighting would be changed to LED.
12. To consider request from Humberside Police for funds towards a local Crime Prevention Initiative  
The Chairman referred to the initiative and noted that there was no detail. The Clerk explained that due to the nature of the initiative and equipment the police asked for this information to be kept confidential. The Police as requesting £180 towards equipment specifically for this initiative. The Clerk acknowledged that it was unusual for there to be no further information.  
**Resolved:** that the funds of £180 for the initiative would be approved.

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13. To consider request from Humberside Police for a replacement speed gun  
The Chairman explained that the existing speed gun was no longer functioning and needs replacing. Members discussed the matter and questioned why the police could not find the funds within their own budget for this equipment. The financial year is at the end and the Town Council had no budget for this. It is with regret that the Members decided to decline to replace the speed gun but would continue to cover calibration costs if funds could be found elsewhere for a replacement.  
**Resolved:** that the Hedon Town Council would not provide funds to cover the cost of a replacement speed gun but would continue to cover calibration costs if funds could be found elsewhere for a replacement.
14. To consider HTC grant application from Hedon Museum for Heritage Open Days  
The Chairman noted the success of last year's event. Members considered it was a good application and therefore approved the request in full for £820.  
**Resolved:** that the application was approved in full for £820.
15. To consider Coronation gifts for the schools  
Members discussed the options previously circulated and decided that a badge was the preferred option. The chosen design would be the official Coronation emblem with Hedon Town Council below. The Assistant Clerk would order a quantity of 1200.  
**Resolved:** that the Assistant Clerk would order 1200 badges with the official Coronation emblem and personalised with Hedon Town Council below.
16. To review renewal of advertising board sponsorship at Hedon Cricket Club  
The Chairman noted that the Council is happy to support the cricket club and will renew the advertising board for £300 but the image would need to be update the image.  
**Resolved:** that the Council would renew the advertising board for £300 however the image would need to be updated.
17. To consider East Riding Community Governance Review  
The Chairman point out that the obvious change would be to bring in Preston South. Residents of Preston South should be consulted to give the option of bringing them within Hedon. Residents of Preston South are charged the non-resident rates for Hedon Cemetery.  
**Resolved:** that the Hedon Town Council would like the residents of Preston South to be consulted on bringing the Preston South within Hedon Boundary.
18. To discuss ERYC Street Trading and Collections Licensing Policy Review  
The Chairman drew the members attention to the two changes in the policy. Members debated each change and the implications, and the Proposed no support for the change on DBS check approved. Object as unenforceable approved.  
**Resolved:** that the Town Council object to the change removing DBS checks for door-to-door collectors as it would reduce the level of protection for the pubic.  
**Resolved:** that the Town Council object to the change for single use plastics as it is unenforceable.

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19. Correspondence

- 19.1 Reminder about the Communities and Environment Town and Parish Council Event at Withernsea Tuesday 28 February 5-7pm
- 19.2 Reminder – walkabout with Cllr Evison 1 March 10am-12noon, meet at the Town Hall.
- 19.3 Following Climate Change meeting – helping communities to protect against flooding asked them to come and speak to the Council, a date will be forthcoming.
- 19.4 “20 is plenty” waiting more information and will be on the next agenda.

20. Members’ points of information and items for the agenda

- 20.1 There have been several incidents in the skate park with youngsters setting fire to wheelie-bins. Cllr Storr suggested a pole with a dummy camera and CCTV signage, would wifi be possible; the Clerk will speak to police to and CCTV company for info and cost. This will be on next Property meeting agenda.

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Chairman of Finance & General Purposes Committee

# FINANCE SCHEDULE - February 2023

Date	Name	Description	Net Amount	VAT	Total Amount	Ref No	Already Pd	Cheques Pd	Salaries	Invoices to be pd	Signed off by Cllr Gallant	Signed off by Cllr Brindley
24.02.23	Total Energies	Town Hall Electricity	75.99	3.80	79.79	DD340	79.79					
24.02.23	Safety Buyer Uk Ltd	Rope and posts	278.88	55.77	334.65	Bacs341				334.65		
09.02.23	Lyreco	Stationery	207.44	41.49	248.93	Bacs342	248.93					
09.02.23	ERPF	Pension July 22	997.33	0.00	997.33	Bacs343			997.33			
09.02.23	W P Everingham	War Memorial Cleaning	400.00	80.00	480.00	Bacs344				480.00		
09.02.23	Stats- Search	Market Hill	281.70	56.34	338.04	Bacs345				338.04		
24.02.23	County Supplies	Bags, wellies & Gloves	43.37	8.68	52.05	Bacs346				52.05		
25.02.23	O2	Mobile Bill	24.71	4.94	29.65	Bacs347	29.65					
24.02.23	Upstream	Stationery	58.95	11.79	70.74	Bacs348				70.74		
03.02.23	Africa Studios	Christmas lights payment	875.00	175.00	1050.00	Bacs349	1050.00					
24.02.23	D & S L Fuels	Gas Oil Barrels	591.26	29.56	620.82	Bacs350	620.82					
24.02.23	Steven Griggs	IT Services	55.00	0.00	55.00	Bacs351				55.00		
24.02.23	Tony Cooks	Gate, posts wire	164.83	32.97	197.80	Bacs352				197.80		
24.02.23	F G Adamson & Son	Motor oil and parts	203.38	40.68	244.06	Bacs353				244.06		
24.02.23	HMRC	Under payment from month 9	142.50	0.00	142.50	Bacs354			142.50			
24.02.23	Johnsons of Hedon	Cement and Sand	30.90	6.18	37.08	Bacs355				37.08		
24.02.23	Upstream	Brother printer and labels	186.24	37.25	223.49	Bacs356				223.49		
14.02.23	Kcom	Voice Services	34.04	6.80	40.84	DD357	40.84					
14.02.23	B&A Scaffolding	Barriers for Xmas Lights	125.00	25.00	150.00	Bacs358				150.00		
17.02.23	British Gas	Depot Electric	19.52	0.98	20.50	DD359	20.50					
03.02.23	British Gas	Electric bill Dec/Jan 23 Depot	37.25	1.86	39.11	DD360	39.11					
24.02.23	Sandhill Garden Cetr	Bugclear & plants	59.23	2.85	62.08	Bacs361				62.08		
01.02.23	British Gas	Oct/Dec 22 Bill - Depot	78.57	3.92	82.49	DD362	82.49					
28.02.23	HSBC	Bank Charges	19.16	0.00	19.16	DD363	19.16					
06.02.23	British Gas	Jan to 20th January electric	19.24	0.96	20.20	DD364	20.20					
	Salaries	Wages	6861.40	0.00	6861.40				6861.40			
	HMRC	PAYE & NI	1711.35	0.00	1711.35				1711.35			
	ERPF	Pensions	1211.16	0.00	1211.16				1211.16			
			14793.40	626.82	15420.22		2251.49	0.00	10923.74	2244.99		