

Hedon Town Council
Minutes of the Proceedings of a Meeting of
Finance & General Purposes Committee
held at the Town Hall, St Augustine's Gate, Hedon
26 January 2023

Present: In the Chair – Cllr S Gallant
Cllrs: Mrs S Banks, C Billany, J Brindley, J Dennis. Mrs B Goldspink, B Hanson, Miss S Rommell and Miss D Storr
Kim Gray (Town Clerk)

1. Apologies for Absence

Cllrs: Black (illness), B Stockdale (access issues) and D Thompson (illness)

Resolved: that the apologies were accepted

2. Confirmation of the Minutes

The Minutes of the meeting of the Finance & General Purposes Committee held on 15 December 2022 were agreed as being a correct record of the proceedings thereat.

Resolved: That the minutes were confirmed as a true record

3. Updates on the Minutes

3.1 Update on the Defib – the defib is now back on site and online.

3.2 Update on the Coronation – the Pageant Master has confirmed that arrangements are still awaited, it expected that more information will be released in the coming weeks.

4. Declaration of Interests

4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.

5. To approve Accounts Payable Schedule - January

The Schedule previously circulated to Members, will form part of the Minutes.

Resolved: that the schedule of payments for January 2023, signed by two Councillors, in the sum of £27,916.92 was approved

6. To receive an update on the financial position of the Council as at 31 Dec 2022

The Chairman referred to the documents attached to these Minutes which had been circulated to all Councillors; the documents indicated the financial position of the Council as at 31 December 2022. The Clerk would look at other high interest accounts to spread risk of financial balances.

Resolved: that the schedules showing receipts/payments made during December and the budget monitoring report were approved

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7. To approve full Risk Report for 'Street/Footway Lighting' and 'Town and Country Planning'
The Chairman referred to the Risk Reports for 'Street/Footway Lighting' and 'Town and Country Planning'.
Resolved: that the Risk Assessment Reports for 'Street/Footway Lighting' and 'Town and Country Planning' were approved as tabled.
8. To review the Town Council Health & Safety at Work Policy
The Chairman asked Council to review whether the current policy was still fit for purpose
Resolved: that the Town Council Health & Safety at Work Policy was approved as tabled.
9. To note report from Hedfest Working Group and approve actions taken
Cllr Brindley provided Members with an update from the meeting on the 13 January. Progress of the planning is moving forward. The next meeting is 27 January.
Resolved: that the report was noted, and the actions taken were approved.
10. To receive a report from the Events Working Group and to approve actions taken
Cllr Banks provided Members with an update from the meeting on the 13 January and gave an overview of progress of the various events. The next meeting is 27 January.
Resolved: that the report was noted, and the actions taken were approved.
11. To receive a report from the Solar Powered Lighting Working Group and to approve actions
The Chairman gave a report on the two locations suggested New Road/Elsiegate area or Grape Lane. Feedback from residents in the immediate location would be sought. It was also suggested that a public consultation for other potential locations could be sought via Hedon Rant & Banter group.
Resolved: that the report was notes, and the actions taken were approved.
12. To consider response from Alexandra Hall Committee re shared facilities
Cllr Goldspink and Cllr Banks declared personal interests in this item as Council Representative and Trust Member respectively.
The Chairman referred to the communication from the Alexandra Hall representative dealing with the matter. A letter to the Alexandra Hall Committee stating paper towel dispensers would be installed and explaining where the matter rest.
Resolved: that the Clerk would write a letter to the Alexandra Hall Committee explaining where the matter stands and that paper towel dispensers would be installed.
Cllr Goldspink left the meeting
13. To consider application to The King's Coronation Community Fund
The Chairman noted that £1,000 is allocated in the budget and there is the opportunity to apply to The King's Coronation Community Fund for up to £500.

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The Cadets offered their services as a priority to the Council for the Coronation. It was suggested that a Civic Service/Parade on the Sunday would be the way forward. It was also suggested that the children of the town received a mug or medal or like the items considered for the Jubilee. The Clerk would make enquires about the availability of the church in the evening for a service, alternatively the afternoon. Apply for the funding.

Resolved: that the Deputy Clerk would research option for gifts for the children.

Resolved: that the event would be a Civic Parade and Church service on Sunday 7 May if the Church can accommodate a service.

Resolved: that the Clerk would make an application to the King's Coronation Fund for £500.

14. To consider nominees for the High Sheriff Awards 2022/23

The Chairman asked if Members had any names to put forward as nominees for the Award. Two groups were discussed for their success in the league this year Hedon Rangers and the Hedon Litter Pickers for the time and effort they put into community.

Resolved: that the Hedon Town Council would nominate Hedon Rangers and Hedon Litter Pickers for the High Sheriff Awards 2022/23.

15. To consider nominees for the ERYC Chairman's Award 2023

The Chairman asked if Members would like to put forward a nominee for the Awards. Members considered three organisations, Hedon Rangers and the Hedon Litter Pickers and the Lions.

Resolved: that Hedon Town Council would nominate Hedon Rangers, Hedon Litter Pickers and The Lions for the ERYC Chairman's Award 2023.

16. Correspondence

16.1 YEP Community Forum – Thursday 16 February 7pm, Preston Community Hall, Preston. Councillors to confirm who will be attending.

16.2 Email from Ben Wright, ERYC Local Growth Coordinator following meeting on the 19 January 2023.

- Email requested permission to use Market Hill for Festival event on 11-13 August 2023. Members would like more information and more time to consider this proposition. The Clerk would contact ERYC for more information.
- Consider dates for a visit by Cllr Evison.
- Consider Ideas to improve the town centre for USKPS & REPF.
- Consider interest in pursuing "Visit Hedon" sign.

Resolved: that the Clerk would ask for more information about the Festival.

Resolved: that the Clerk would respond and offer the morning of Wednesday 15 or 22 February to meet Cllr Evison

16.3 VHEY's new Destination Management Plan, information circulated for your information. If Councillors would like to share their views please do so via the link in the email by 10 February 2023. The Clerk would forward the email to Members.

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- 16.4 Town Bus Service – email received on 23 January 2023 asking for confirmation that the Town Council would be happy to maintain its contribution in 2023/24 - £1,680. Town Council Budget includes £1,500 for this expenditure.

Resolved: that the Council agreed to 2023/24 contribution but would like to see some figures about passenger numbers.

- 16.5 East Riding Arts Forum – including an opportunity to speak to funders – 7 February 2023 10am-3pm at Bridlington Spa.

Resolved: that Cllr Brindley and Cllr Rommell would attend.

- 16.6 H2H Saltend Public Consultation 31 January, 2pm-7:30pm at the Town Hall.

17. Members' points of information and items for the agenda

- 17.1 Car park Market Hill, surface breaking up. Report to ERYC. - future agenda chase
- 17.2 Climate Change consultation – no contact, the Clerk would check the situation
- 17.3 Flood prevention funding – supposed to be consulting but gone quiet again, the Clerk will check the situation

18. In pursuant to Section 1(2) of the Public Bodies (admissions to meetings) Act 1960 it is recommended that because of the confidential nature of the business to be transacted the public and press leave the meeting during consideration of these matters

Resolved: that the public would be asked to leave the meeting

In Camera

19. Update on Staffing matters

Members discussed the matter of Freeman/Freewomen of the Hedon thoroughly.

Resolved: that the Council would not progress at this time.

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Chairman of Finance & General Purposes Committee

January 2023

Date	Name	Description	Net Amount	VAT	Total Amount	Ref No	Already Pd	Cheques Pd	Salaries	Invoices to be pd	Signed off by Cllr Gallant	Signed off by Cllr Brindley
05.01.23	Barrett Corp	Survey of Town Hall	506.00	101.20	607.20	Bacs310	607.20					
23.12.22	Total Energies	Electricity Invoice	103.96	5.19	109.15	DD307	109.15					
23.12.22	Total Energies	Market electric invoice	25.43	1.27	26.70	DD309	26.70					
05.01.23	Holderness Heartbeat	Newsletter Dec/Jan 23	480.00	0.00	480.00	Bacs290	480.00					
20.12.22	Annison Farmers	Lifting Christmas Tree	38.00	7.60	45.60	Bacs312	45.60					
05.01.23	SLCC	Job Advert February 2022	200.00	40.00	240.00	Bacs313				240.00		
13.01.23	Norton Antivirus	anti virus for computers	33.32	6.67	39.99	Bacs314	39.99					
27.01.23	Upstream	Print csrtridges for franking mach	247.91	49.58	297.49	Bacs315				297.49		
27.01.23	West Build & Design	Repair Flat Roof re Hedon T Hall	620.00	124.00	744.00	Bacs316				744.00		
25.01.23	Total Energies	Electricity Invoice	108.01	5.40	113.41	Bacs317	113.41					
27.01.23	ERYC	Licence for Library garage	1000.00	0.00	1000.00	Bacs318				1000.00		
27.01.23	andhill Garden Centre	Plants & varous items	44.99	9.00	53.99	Bacs319				53.99		
27.01.23	D3 Office Supplies	Stationery	84.30	10.77	95.07	Bacs320				95.07		
27.01.23	Sandhill Garden Centre	Buubles and Tinsel	22.43	4.48	26.91	Bacs321				26.91		
27.01.23	ERYC	Street Lighting level 1 agreement	1433.90	286.78	1720.68	Bacs322				1720.68		
27.01.23	Sandhill Garden Centre	Bulbs and multi purpose	364.80	72.96	437.76	Bacs323				437.76		
27.01.23	British Legion	Wreaths	65.00	0.00	65.00	Bacs324				65.00		
27.01.23	Neal Everingham	Cemetery Supervisor oct/Dec 22	279.50	0.00	279.50	Bacs325				279.50		
01.12.22	Purchase Power	Franking Machine	208.00	0.00	208.00	DD326	208.00					
14.01.23	Kcom	Voice Services	37.45	7.49	44.94	DD327	44.94					
23.12.22	Avantigas	Final Bill Gas	379.65	5.95	385.60	DD329	385.60					
25.01.23	O2	Mobile Bill	24.71	4.94	29.65	DD330	29.65					
31.01.23	Kcom	Police station Wifi	55.00	11.00	66.00	DD331	66.00					
01.12.22	Kcom	Internet Services	147.00	29.40	176.40	DD332	176.40					
27.01.23	Holderness Tyres	Puncture Repair	58.50	11.70	70.20	Bacs333				70.20		
27.01.23	Advanced Alarms	Call out to alarm	40.00	8.00	48.00	Bacs334				48.00		
27.01.23	it's the Vicar	Macebearers duties to nov 22	350.00	0.00	350.00	Bacs335				350.00		
27.01.23	BNP Paribas	Leasing for photocopier to 28/3/23	397.45	79.49	476.94	Bacs336				476.94		
27.01.23	Tony Cook Group	165 x 50/75 screws	2.12	0.42	2.54	Bacs337				2.54		
15.12.22	Kcom	Phone bill	36.88	7.37	44.25	Bacs338	44.25					
27.01.23	KRL Group Ltd	Printer - copies	12.37	2.47	14.84	Bacs339	14.84					
	Salaries	Wages Dec/Jan	15401.80						15401.80			
	HMRC	PAYE & NI Dec/Jan	2686.12						2686.12			
	ERPF	Pensions Dec/Jan	2422.32						2422.32			
			27916.92	893.13	28810.05		2391.73	0.00	20510.24	5908.08		

208.00

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