

Hedon Town Council
Minutes of the Proceedings of a Meeting of
Finance & General Purposes Committee
held at the Town Hall, St Augustine's Gate, Hedon
27 October 2022

Present: In the Chair – Cllr J Brindley
Cllrs: Mrs S Banks, C Billany, J Dennis, Mrs B Goldspink, B Hanson,
Miss S Rommell,
Kim Gray (Town Clerk)

1. Apologies for Absence
Cllrs: Black (illness), Miss D Storr (illness), B Stockdale (access issues) and D Thompson (illness)
Resolved: that the apologies were accepted
2. Confirmation of the Minutes
The Minutes of the meeting of the Finance & General Purposes Committee held on 29 September 2022 were agreed as being a correct record of the proceedings thereat.
Resolved: That the minutes were confirmed as a true record
3. Updates on the Minutes
Min 17 ERYC are costing options for alternative cycle racks and planters for Market Place following Town Council's feedback, a proposal will be sent in due course for comments.
4. Declaration of Interests
 - 4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - 4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.
5. To approve Accounts Payable Schedule - October
The Schedule previously circulated to Members, will form part of the Minutes. The Chairman noted that the payment for the Church Organist would be paid by Mayor and not Town Council.
Resolved: that the schedule of payments for October 2022, subject to the noted adjustment and signed by two Councillors, in the sum of £18,429.09 was approved

Hedon Town Council

6. To receive an update on the financial position of the Council as at 30 September 2022
The Chairman referred to the documents attached to these Minutes which had been circulated to all Councillors; the documents indicated the financial position of the Council as at 30 September 2022.
Resolved: that the schedules showing receipts/payments made during September and the budget monitoring report were approved
7. To approve full Risk Report for 'Litter Bins, 'Management Systems' and 'Markets'
The Chairman referred to the Risk Reports for 'Litter Bins', 'Management Systems' and 'Markets'.
Resolved: that the Risk Assessment Reports for 'Litter Bins, 'Management Systems' and 'Markets' were approved as tabled
8. To note report from Events Working Group and approve actions taken
Cllr Banks reported the calendar is now at print and will be sold by a few local businesses and volunteers are sought to sell the calendars on a stall. The suggested theme for next year's calendar was 'Then and Now'. Plans for next year's events are underway, including thoughts around a Coronation event.
Resolved: that the report was noted and the actions taken were approved
9. To note report from Hedfest Working Group and approve actions taken
Cllr Brindley reported that plans for the event are moving forward, and that a dedicated Hedfest email was required.
Resolved: that the report was noted and the actions taken were approved

Resolved: that the Hedfest email address would be setup at a cost of £18/year for hosting.
10. To agree insurance revaluation, rebuild cost assessment site survey for Town Hall
Councillors considered a new quote to assess re-build costs of the Town Hall for insurance purposes.
Resolved: that the quote from Barrett Corp Harrington would be accepted.
11. To review allotment rent
Cllr Brindley confirmed that the current rent is £20 per year and had remained so for the past 4 years.
Resolved: that the allotment rent would increase to £25 per year from 2023.

Resolved: that a letter of notification is sent out to allotment holders explaining the cost to the annual skip and the proposed new stretch of fence.
12. To agree lease for new office printer
The Chairman noted the need to replace the office printer and leasing costs of two suppliers.
Resolved: that the new printer would be leased from KRL Group Ltd at a quarterly lease of £222.45

Hedon Town Council

13. To consider purchase of replacement dishwasher
The Chairman noted the dishwasher had been repaired on a few occasions and was the original machine, now approximately 10 years old and at the end of its life. Costs to replace were consider.
Resolved: that the agreed Coates Domestic Appliances would supply, install and remove the old appliance.
14. To agree payment for damage to window
Councillors discussed the circumstances leading to damage and the implications of liability.
Resolved: that the to pay £100 as per the property owner request.
15. To agree a way forward for Watson's Park Wild Flower areas
Cllr Dennis declared interest a personal interest as a family member owner a property nearby.
Councillors reviewed the report and recommendation supplied to Clerk by Heritage Hedging; the report will form part of the minutes
Resolved: that the no action is needed and the situation would be reviewed again next season.
16. To consider signing the Civility & Respect Pledge
The Chairman noted that this is not a finish document. Councillors discussed the project in general terms.
Resolved: that the Council would reconsider signing the pledge when the document is finalised.
17. To agree a date for Climate Change Working Group
Cllr Gallant provide suggested dates of 4, 10 or 11 November for the next Climate Change Working Group meeting.
Resolved: to hold the meeting before the Planning Committee on the 10 November
18. To consider items for discussion at meeting with G Stuart MP on 18 November
The meeting was arranged with Graham Stuart MP to discuss the enforcement of the new law addressing parking cars on verges and footpaths. Councillors discussed a number of issues currently affecting the local community to consider raising these at the meeting.
Resolved: that the Clerk writes to Graham Stuart's office advise them that there may be other issues that Town Council may like to raise at the meeting.
19. Correspondence
 - a. Market Hill – a resident share comments regarding the re-location of the bench to Market Hill attributing litter and youths gather as a result. It was agreed to include this on a Property Committee agenda and invite the resident to the meeting.
 - b. Hed' on Inn have removed the benches in the car park, but have registered an interest in returning these to the same location during the summer months. Review again in the spring.

Hedon Town Council

KG/F&GPMI102022/Page 627

- c. ERYC are now asking for the final time for views on the Proposed Submission Local Plan Update. Consultation documents can be view until 5 December online and there are drop in events planned at various locations.
 - d. Humber Low Carbon Pipeline Project statutory consultation period opens Monday consultation documents can be viewed online or at Hedon Library and at a consultation event at Hedon Town Hall Saturday 5 November.
- 20 . Members' points of information and items for the agenda
- a. Cllr Banks would like to consider a Coronation Event at the next Property Committee meeting.
 - b. Community Bus will be in the Market Place on Monday 21 November for National Safeguarding Adults Week.
 - c. Haven Arms Bonfire Event will not be going ahead at Farbank.

.....
Chairman of Finance & General Purposes Committee

KG/F&GPMI102022/Page 626