

Hedon Town Council
Minutes of the Proceedings of a Meeting of
Finance & General Purposes Committee
held at the Town Hall, St Augustine's Gate, Hedon
28 July 2022

Present: In the Chair – Cllr S Gallant
Cllrs: Mrs S Banks, J Brindley, J Dennis, B Goldspink, B Hanson, Miss S Rommell, Miss D Storr and D Thompson
Town Clerk: J Macklin, K Gray

1. Apologies for Absence

Cllrs: Black (illness), B Stockdale (access) and Billany (illness), Rommell (prior appointment).

Resolved: that the apologies were accepted

2. Confirmation of the Minutes

The Minutes of the meeting of the Finance & General Purposes Committee held on 23 June 2022 were agreed as being a correct record of the proceedings thereat.

Resolved: That the minutes were confirmed as a true record

3. Updates on the Minutes

3.1 The Chairman noted Cllr Matthew's letter regarding the Climate Change Action Plan and will look forward to engaging with ERYC on the Climate Change policy.

3.2 The Chairman reported that the three new solar powered lights were now installed; a letter would be sent to encourage ERYC to look at rolling them out countywide.

4. Declaration of Interests

4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.

5. To note Accounts Payable Schedule – July

The Schedule previously circulated to Members, will form part of the Minutes.

Resolved: that the schedule of payments for July 2022, signed by two Councillors, in the sum of £32,325.36 was approved

6. To receive an update on the financial position of the Council as at 30 June 2022

The Chairman referred to the documents attached to these Minutes which had been circulated to all Councillors; the documents indicated the financial position of the Council as at 30 June 2022.

Resolved: that the schedules showing receipts/payments made during June and the budget monitoring report were approved

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7. To approve arrangements for August Schedule of Payments

The Chairman referred to the arrangements that had been put in place during recess in 2021 and members agreed the same procedures.

Resolved: that the Town Clerk would authorise payment of invoices included within normal budgeted headings during August; a Schedule of Payments would be signed off by the Chairman and Deputy Chairman and presented to the Committee at the September meeting

Resolved: That the Town Clerk was authorised to pay invoices outside of normal budgeted headings (if they could not wait until the F&GP Committee meeting in September); the invoices should be signed off by the Chairman and Deputy Chairman of the F&GP Committee plus one other Councillor and reported to the Committee at the September meeting

8. To approve full Risk Report for 'Council Property and Documents', 'Data Protection' and 'Employment of Staff'

The Chairman referred to the Risk Reports for 'Council Property and Documents', 'Data Protection' and 'Employment of Staff'.

Resolved: that the Risk Assessment Reports for 'Council Property and Documents', 'Data Protection' and 'Employment of Staff' were approved as tabled

9. To consider Grant Application from Ruben's Voice

The Chairman reported that the applicant had withdrawn the application.

10. To consider Grant Application from St Augustine's Church

Cllr Goldspink declared an interest in the item as a member of the PCC, Cllr Thompson declared an interest in the item and both left the room.

The Chairman referred to the application submitted by St Augustine's Church for heating for a community event.

Resolved: that the Grant Application received from St Augustine's Church for £960 was approved.

11. To consider allowing Hedon Museum to use the Hedon Crest on museum merchandise

Cllr Goldspink declared a personal interest in the item as she was a museum volunteer and did not speak or vote on this item and Cllr Dennis declared a personal interest in the item as a member of museum.

The chairman noted that the request was not specific about the items of merchandising upon which the museum wished to apply the crest.

Resolved: that subject to approval of each item, the Council would agree to allow the use of the crest on museum merchandising.

12. To note report from Events Working Group and approve actions taken

Cllr Storr reported that the Flower Festival was a well-attended weekend and raised £1134.03; of which £588.41 will be donated to Mayor's Charity.

Resolved: that the report was noted and the actions taken were approved

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13. To note report from Hedfest Working Group and approve actions taken
Cllr Brindley updated Members on the proposed 2023 Hedfest event and requested a budget of £8k, plus £10k to underwrite the event to be held on the 7 & 8 July 2023

Cllr Rommell joined the meeting.

Resolved: that the request for a budget of £8k, plus £10k to cover any unrecoverable costs for Hedfest on 7 & 8 July 2023 was approved.

14. To consider planter cycle racks suggested by ERYC for Market Place
The Chairman referred to ERYC's email that stated a wooden planters was beyond ERYC's budget, but would accommodate three metal planters, each with two cycle racks in either green or red.

Resolved: that the proposed plants in green would be approved.

15. To approve expenditure for Christmas Lights Switch-on
The Chairman noted the proposed budget for the 2022 Christmas Lights Switch-on.

Resolved: that the Christmas Lights Switch-on budget was noted and agreed.

16. Correspondence

16.1 E-mail from ERYC re hatched lines and fencing in Iveson car park - noted.

19. Members' points of information and items for the agenda

19.1 To include a further discussion of speed limits on the next agenda, following a public participation question.

19.2 The War Memorial would be cleaned before November, but the Cemetery Supervisor will be asked to inspect the condition of the names.

19.3 A letter would be sent to ERYC to raise concerns about the visibility at the junction of Farbridge Lane/Sherrif's Highway, with particular focus on increased traffic due to the proposed solar farm project.

19.4 To include discussion of the Climate Change Plan on the next agenda.

19.5 To include discussion of motorcycle parking in Market Place on the next agenda.

19.6 Councillors were concerned that the Conservative Party logo was being used on ERYC Cabinet correspondence. It was agreed the Clerk would write to ERYC.

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Chairman of Finance & General Purposes Committee