

Hedon Town Council
Minutes of the Proceedings of a Meeting of
The Property Committee of the Hedon Town Council
Held in the Town Hall, St Augustine's Gate, Hedon
14 April 2022

Present: Cllr Billany in the Chair
Cllrs: Mrs S Banks, J Dennis, S Gallant, B Hanson and Miss D Storr
Clerk: J Macklin, Town Clerk

1. Apologies for Absence

Apologies were received from Cllrs: N Black (illness), J Brindley (Prior commitment), Mrs B Goldspink (vacation), Miss S Rommell (Prior commitment), B Stockdale (access difficulties) and D Thompson (vacation)

Resolved: that apologies were accepted

2. Confirmation of the Minutes

The Minutes of the meeting of the Property Committee of the Hedon Town Council held on 10 March 2022 were agreed as being a correct record of the proceedings thereat.

Resolved: That the minutes were confirmed as a true record

3. Updates on the Minutes

- Min 6 The tree work in Elsiegate had now been completed but it had not been possible to get the invoice in and paid before 31 March.
- Min 8 It had not been possible to obtain any further information on Town Hall/Silver collection valuations; this would be brought back to a future meeting.

4. Declaration of Interests

- 4.1 It was agreed that any declaration of interest be dealt with at the time the relevant item was discussed.
- 4.2 There were no dispensations to be noted.

5. Town Hall - maintenance

- 5.1 To approve additional work to area below chimney stack
Whilst the contractor was working on the chimney they had found some additional loose masonry work that required repair (pictures had been circulated to all Members). This posed a serious safety hazard to pedestrians and the Town Clerk, following discussions with the Property Committee Chairman and the F&GP Chairman, had authorised the repairs to be carried out whilst the scaffolding was in place.
Resolved: that the additional expenditure of £1160 was approved
- 5.2 To approve expenditure on decorating work to staircase/hallway following completion of ceiling repair
Members noted that the repair work was not complete yet and would take some time; it had been agreed to obtain decorating quotes so that approval could be reached in good time and carry on from the repair work whilst the scaffolding was in place.

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The Chairman referred to the blind quote information and Members agreed that decorating works to the ceiling, staircase walls and hallway (including lobby) should be carried out.

Resolved: that the work was awarded to Lightowler Ltd at a cost of £2081

6. To consider change to Streetscape inspection programme for children's play area

The Chairman referred to the file note prepared by the Town Clerk with a view to altering the maintenance schedule for the children's play area in light of the changes to the staffing structure in 2022. Members agreed that quarterly maintenance visits with an authorised amount to spend to cover repair and maintenance issues as they arose was a sensible way forward. There would still be daily visits to check for litter and vandalism by the General Works Supervisor.

Resolved: that the Town Council approved quarterly inspections by Streetscape with an authorised limit of £250 for repair/maintenance following each visit; if spending were to exceed the set limit then the work required and amounts would be brought to the Committee for approval

7. To receive report from Amenity Areas Working Group, approve actions taken and agree expenditure on surfacing work for Far Bank

The Chairman updated Members on the discussions at the Amenity Areas WG meeting, notes of which had been previously circulated. Following the group's investigations into costings and provision of combination goalposts; the group had recommended that the Council provide like for like goalposts.

Resolved: that, in accordance with the recommendation made by the Amenity Areas Working Group, the Council would replace the current goalposts in Greville Road Community Field with like for like equipment at a cost of £1008 (plus installation costs which are likely to be in the region of £500)

The Amenity Areas WG had also look at Far Bank/Drapers Lane area and recommended the installation of a permeable surface at the entrance to the area from the EA quote over Burstwick Drain. The Chairman referred to the blind quotes that had been received for the work required to instal an area 2m x 4m of permeable surfacing.

Resolved: that, in accordance with the recommendation made by the Amenity Areas Working Group, an area 2m x 4m of permeable surfacing be installed at the entrance to Far Bank from the EA bridge over Burstwick Drain; the work was awarded to F Kemp & Son at a cost of £950 plus VAT

8. To consider request from Executor of Mr H Ives' will re items from Mrs Hilda Ives MBE

The Chairman referred to the correspondence from the Executor of the will. After discussion Members felt that it would be more appropriate for the items to be given Hedon Museum where they would be displayed for the public to see.

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Resolved: that the Council would write to the Executor of Mr H Ives' will and suggest that the items be left in the ownership of Hedon Museum where they would be on display to members of the public; with the proviso that the Council could borrow the items for display in the Town Hall if a suitable event was held in the future

9. Correspondence

9.1 E-mail correspondence re benches and associated litter problem on Market Hill – a further complaint had been circulated to Members regarding noise and litter on Market Hill. On the plus side, the benches were being well used during the day by families.

Resolved: on a majority vote, that the benches be temporarily moved to Drapers Lane; two opposite the cricket pitch and one near the children's play area; they would remain there until after Hedfest

10. Members' points of information and items for the agenda
None

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Chairman of Property Committee