

Hedon Town Council
Minutes of the Proceedings of a Meeting of
Finance & General Purposes Committee
held at Inmans Primary School, Inmans Road, Hedon
27 January 2022

Present: In the Chair – Cllrs S Gallant
Cllrs: C Billany, J Brindley, J Dennis, Mrs B Goldspink, Miss S Rommell,
B Stockdale, Miss D Storr and D Thompson
Town Clerk: J Macklin

1. Apologies for Absence

Cllrs: Mrs Banks (prior commitment), Black (illness), B Hanson (prior commitment)

Resolved: that the apologies were accepted

2. Confirmation of the Minutes

The Minutes of the meeting of the Finance & General Purposes Committee held on 16 December 2021 were agreed as being a correct record of the proceedings thereat.

Resolved: That the minutes were confirmed as a true record

3. Updates on the Minutes

Min 3. The traffic island had now been installed at the Station Lane/Souttergate junction.

Min 14: A letter had been sent to Marstons Brewery requesting an explanation of their refusal to consider ANPR cameras; no reply had yet been received.

Min 20.1: A letter had been sent to the Post Office enquiring about mobile post office units; no reply had yet been received.

October

Min 14 ERYC had met with representative from Hedon traders, YEP and Hedon Museum last week and were seeking a further meeting with the Town Council to discuss amendments to the Town Recovery Plan; dates in February had been suggested.

4. Declaration of Interests

4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared

4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.

5. To note Accounts Payable Schedule – January

The Schedule previously circulated to Members, will form part of the Minutes.

Resolved: that the schedule of payments for January 2022, signed by two Councillors, in the sum of £32,825.80 was approved

Hedon Town Council

6. To receive an update on the financial position of the Council as at 31 Dec 2021
The Chairman referred to the documents attached to these Minutes which had been circulated to all Councillors; the documents indicated the financial position of the Council as at 31 December 2021.

Resolved: that the schedules showing receipts/payments made during December and the budget monitoring report were approved

7. To consider expenditure and layout for silver plaque to be attached to new Bass Drum for Hedon Cadet Band

Members had agreed at the last meeting to the request for the drum and discussed providing a silver plaque to be attached to the instrument. There was some confusion as to whether the Town Council was paying for the plaque and agreeing the wording or whether the Mayor was doing it. Councillors felt that the Town Council should pay for the plaque; however, the Mayor would clarify the situation with the wording and layout with the Cadet Band Leader and report back to the next meeting.

Resolved: that the expenditure for a 3" x 2" silver plaque for the bass drum was approved

8. To receive a report from the QE70 Working Group and to approve actions taken
Cllr Gallant updated Members on the discussion at the meeting dated 26 January 2022, notes of which had been circulated to all Members. It had been necessary for the group to make provisional bookings as set out in the notes eg the Lone Piper, the Beacon Lighting company etc. The next meeting would take place at 6pm on Wednesday 23 February.

Resolved: that the report was noted and the expenditure on provisional bookings made so far was approved

9. Hedon Bus Shuttle – to consider request from ERYC for 50% funding of service
The Chairman referred to the e-mail from ERYC which stated that if ERYC were to continue with the service after the end of the pilot scheme in March; would the Town Council fund 50% of the cost (approx. £1500). This item had been discussed as part of the budget discussions and provision had been made for this expenditure.

Resolved: that the Town Council would fund 50% of the cost of the bus shuttle service for the next financial year

10. Replacement Tree Consultant - Update

Mr Whitehead was putting together a specification and contact list; as soon as this was received an invitation to quote would be sent out.

11. To consider signing up to the Town and Parish Council Charter produced by ERYC

The Chairman referred to the document produced by ERYC which had been previously circulated to Members.

Resolved: that the Council approved the adoption of the Town and Parish Charter as produced by ERYC

Hedon Town Council

12. To consider reply from NHS East Riding of Yorkshire CCG re 'Out of Hours Services in Hedon'

The Chairman referred to the correspondence which had been previously circulated. Members did not feel that the responses clarified the position with regard to the Rosedale Community Unit and felt that not enough support was being given to those residents who had difficulty getting to the locations set out in the reply. After discussion Members agreed that the correspondence should be sent to Graham Stuart MP to see if any further clarification could be obtained.

Resolved: that the correspondence between the Town Council and the NHS East Riding of Yorkshire CCG should be forwarded to Graham Stuart MP to see if he could obtain answers to the questions asked

13. To consider reducing the time limit for parking in Iveson Car Park

Members discussed a previous attempt by ERYC to reduce the free parking time in Iveson car park to 2 hours which had not gone ahead because of the refusal of Marston Brewery. Agreement from all three parties (ERYC, Hedon Town Council and Marston Breweries) was required. After a further discussion Members agreed that it would be beneficial to the town for the free parking to be reduced to 2 hours to allow for proper enforcement of this area by ERYC.

Resolved: that the Town Council would write to ERYC asking if this project could be revisited with a view to reducing the free parking in Iveson car park to 2 hours

14. Update re change of venue for Council meetings in 2022

Members noted that the Coronavirus restrictions were being eased again and, after discussion, agreed that Council meetings should return to the Town Hall.

Resolved: that go back to Council Chambers

15. Correspondence

15.1 E-mail re update on double yellow lines on Market Place – ERYC Highways had confirmed that the work would be carried out early in the new financial year. The Town Clerk was asked to raise the possibility of siting a bike rack at the top end of the Market Place with the Local Cycling & Walking Infrastructure Team. This item would be put on the agenda of the next meeting for further discussion.

16. Members' points of information and items for the agenda

16.1 An item would be put on the next agenda to discuss illegal/inappropriate parking on pavements, particularly in light of recent changes to the law.

.....
Chairman of Finance & General Purposes Committee

FINANCE SCHEDULE - January 2022

Date	Name	Description	Net Amount	VAT	Total Amount	Ref No	Already Pd	Cheques Pd	Salaries	Invoices to be pd	Signed off by Cllr Gallant	Signed off by Cllr Brindley
16.2.21	Rennison Tree spec	Bal of Ash tree works etc	13050.00	2610.00	15660.00	Bacs222	15660.00				89	13
16.12.21	A Whitehead Assoc	Hedon Town Tree Survey	3300.00	660.00	3960.00	Bacs223	3960.00				89	13
16.12.21	A Whitehead Assoc	Lime Tree watering contract	1500.00	300.00	1800.00	Bacs224	1800.00				89	13
16.12.21	Kcom	Wifi Police Station Nov	55.00	11.00	66.00	Bacs225	66.00				89	13
16.12.21	Red Cross (Mrs Flynn)	Refund Xmas Stall	25.00	0.00	25.00	Bacs226	25.00				89	13
16.12.21	Next Level Entertainment	Characters for Xmas Lights	250.00	0.00	250.00	Bacs227	250.00				89	13
16.12.21	Kcom	Wifi Police Station Dec	55.00	11.00	66.00	Bacs228	66.00				89	13
17.12.21	Everflow	Water Charge - Town Hall	75.72	0.00	75.72	DD229	75.72				89	13
28.01.22	Johnsons of Hedon	Sealant & Adhesive	59.69	11.94	71.63	Bacs230				71.63	89	13
28.01.22	Tony cook	Overalls	20.83	4.17	25.00	Bacs231				25.00	89	13
18.01.22	Waterplus	Water Charges - Cemetery	2.25	0.00	2.25	DD232	2.25				89	13
28.01.22	County Supplies	Face Masks	19.98	0.00	19.98	Bacs233				19.98	89	13
28.01.22	Neal Everingham	Cemetery Supervisor oct-Dec	666.50	0.00	666.50	Bacs234				666.50	89	13
28.01.22	Positive Energy	Gas Bill t.Hall - November	321.79	16.09	337.88	Bacs235				337.88	89	13
28.01.22	Sandhill Garden Cente	Fungus Clear	7.12	1.42	8.54	Bacs236				8.54	89	13
28.01.22	ERYC	Licence for Library Garage	1000.00	0.00	1000.00	Bacs237				1000.00	89	13
18.01.22	Waterplus	Water charges - Stores	6.85	0.00	6.85	DD238	6.85				89	13
28.01.22	F G Adamson & Son	Oil and Filters	97.49	19.51	117.00	Bacs239				117.00	89	13
28.01.22	O2	Mobile Phone Bill	22.93	4.59	27.52	DD240	27.52				89	13
17.01.22	Avantigas	Town Hall - gas bill	405.42	81.08	486.50	DD241	486.50				89	13
16.01.22	Smith of Derby	Church Clock Maintenance	228.00	45.60	273.60	Bacs243				273.60	89	13
28.01.22	HSBC	Bank Charges	26.11	0.00	26.11	DD244	26.11				89	13
26.01.22	Total Energies	Electricity market place	76.84	3.84	80.68	DD245	80.68				89	13
28.01.22	Lyreco	Paper	67.22	13.44	80.66	Bacs246				80.66	89	13
28.01.22	Butterworth Bros Elec	Pond Surface Drains	500.00	0.00	500.00	Bacs247				500.00	89	13
17.01.22	Everflow	Water charge - Town Hall	63.55	0.00	63.55	DD247	63.55				89	13
28.01.22	Royal British Legion	Wreath for Remembrance Day	22.50	0.00	22.50	Bacs248				22.50	89	13
20.01.22	Salaries	Salaries	5068.03	0.00	0.00				5068.03		89	13
20.01.22	HMRC	PAYE & NI	1307.22	0.00	0.00				1307.22		89	13
20.01.22	ERPF	Pensions	731.08	0.00	0.00				731.08		89	13
			29032.12	3793.68	32825.80	0.00	22596.18	0.00	7106.33	3123.29	89	13