

# Hedon Town Council

## Minutes of the Proceedings of a Meeting of The Property Committee of the Hedon Town Council

Held at St Augustine's Church, Church Lane, Hedon

8 July 2021

Present: Cllr Billany in the Chair  
Cllrs: J Brindley, J Dennis, S Gallant, Mrs B Goldspink, B Hanson,  
Miss S Rommell and B Stockdale  
Clerk: Judith Macklin, Town Clerk

1. Apologies for Absence

Apologies were received from Cllrs: N Black, C Minns, Miss D Storr and D Thompson

**Resolved:** that apologies were accepted

2. Confirmation of the Minutes

The Minutes of the meeting of the Property Committee of the Hedon Town Council held on 10 June 2021 were agreed as being a correct record of the proceedings thereat.

**Resolved:** That the minutes were confirmed as a true record

3. Updates on the Minutes

Min 10.1 The grass around the orchard in Elsiegate is not planned to be cut.

Min 10.2 ERYC has confirmed that the Town Council will not have to pay arrears for rates on the Library Garage but will be charged from April 2021 onwards; an amount needs to be included in the budget ongoing.

4. Declaration of Interests

4.1 It was agreed that any declaration of interest be dealt with at the time the relevant item was discussed.

4.2 There were no dispensations to be noted.

5. Luxe Steakhouse – outside dining on the north end of Market Place

5.1 Update from ERYC Licensing Team – It was noted that ERYC Licensing would not be issuing a Pavement Licence in this instance as the Market Place is owned by the Town Council; the Town Clerk had replied asking for confirmation from ERYC that any necessary permit/licences in respect of alcohol would be in place.

5.2 To approve draft Licence to Occupy document from Town Council – Cllr Dennis had worked on updates to the draft document which had been previously circulated to Members, but the amendments had only been available immediately before the meeting. In order to move this matter on Members agreed that the document should be put on the agenda of the F&GP Committee meeting to be held on 22 July for approval to give Councillor's time to look at the document in detail.

# Hedon Town Council

**Resolved:** that the draft document was put on the agenda for the next F&GP Committee Meeting for approval

6. Report from Amenity Areas Working Group

The Chairman referred to the notes of the working group meeting that had been held on 1 July and Members discussed the recommendations contained in the notes. Members agreed to advertise for volunteers to manage a Community Garden Project, but felt that they could only approve the recommendation to support the project in principle, if enough volunteers came forward.

**Resolved:** that the Committee approved the recommendations made by the working group as follows:

- That the Council would advertise the Hedon Community Garden Project in the next Council newsletter and ask for volunteers to come forward to be involved in running the project  
*Cllrs Brindley and Rommell declared pecuniary interests in the item above as they were Committee Members at the Amy Black Community Centre which is one of the proposed sites for the project; they both left the room and took no part in the vote on this particular item*
- That the Council would proceed with the installation of the permeable paving at the entrance to Greville Road community field; two further quotes would be obtained and reported to the next meeting for approval of the expenditure required
- That the Council would proceed with 'P' barriers to try and stop unauthorised access onto the field
- That no further action would be taken on the installation of benches in Greville Road community field
- That a consultation process should be conducted with regard to the two sets of multi-purpose posts (if possible, with a photoshopped example of how they would look in the field); a draft would be brought to the next meeting for approval
- That the consultation area should include the whole of the Inmans Estate and Leaf Sail Farm Estate from Baxtergate/Thorn Road eastwards.

7. To consider request to allow banners advertising commercial enterprises

The Chairman referred to the e-mail request which had been previously circulated to all Members. Members felt that the use of the Town Council's noticeboards and/or the use of Town Council land for advertising banners should only be for charitable or community organisation use.

**Resolved:** that banners erected on Town Council owned land should only be for the use of charitable or community organisations

8. To consider request to allow metal detecting on Town Council owned land

The Chairman referred to the e-mail request which had been previously circulated to all Members. Members felt that they required more information on the views of ERNLLCA and Historic England before making a decision and the Town Clerk was asked to write to both organisations for their views.

# Hedon Town Council

**Resolved:** that more information/views would be sought from ERNLLCA and Historic England; this item would be on the next agenda for a decision

9. To consider request from Hedon Museum for funds towards replacement windows etc

*Cllrs Billany, Dennis, Goldspink and Rommell declared pecuniary interests as they were connected to the Museum Society*

As the Chairman and Deputy Chairman of the Committee (also the Chairman of the Council) had declared a pecuniary interest and left the room, and the Deputy Chairman of the Council was not in attendance, Members agreed that Cllr Gallant would chair this item.

The Town Clerk reported that the Council's files had not contained any information on a lease between the two organisations; however, a copy of an undated lease had been obtained from the Museum Society. The copy, albeit undated and unsigned, seemed to show that there was a 99 year lease in place, at a peppercorn rent, and that the lease appeared to be a full repairing lease.

After discussion Members agreed that, if the terms of the lease were as set out in the document supplied, there was no obligation on the Town Council as landlords to fund the refurbishment; however, Members felt that the Council should support the Museum and more discussion was required in respect of a possible grant to aid in the work required. Members agreed that this item should be moved to the F&GP Committee Agenda, for the meeting to be held on 22 July, for further consideration.

**Resolved:** that the Committee would defer a decision and put this item on the F&GP Committee Meeting being held on 22 July; in the meantime the Town Clerk would contact Rollitts to see if a signed and dated copy of the lease was held by them. The Town Clerk was also asked to let the Museum know about the ERYC funding streams that were currently available via the 'Welcome Back' funding

10. Correspondence  
None

11. Members' points of information and items for the agenda

11.1 The Town Clerk reported that, following the leaking gutters outside the kitchen, there was a need for redecoration now that the wall had dried out; quotes would be sought and report to a future Committee meeting. Members agreed that quotes should be sought at the same time for redecoration of the Council Chamber wall.

.....  
Chairman of Property Committee