

**Hedon Town Council**  
**Minutes of the Proceedings of a Meeting of**  
**Emergency Planning Committee**

**Held by Zoom**

**1pm ON FRIDAY 25 SEPTEMBER 2020**

Present: In the Chair – Cllr C Billany/J Brindley  
Cllrs: N Black (part), J Dennis, S Gallant (part), Mrs B Goldspink,  
Miss S Rommell, D Thompson and G Thurston  
Clerk: J Macklin

1. To Elect a Chairman

It was proposed by Cllr Goldspink and seconded by Cllr Thompson that Cllr Brindley be Chairman of the Emergency Planning Committee. There were no other nominations and Cllr Brindley was elected unopposed.

**Resolved:** that Cllr Brindley was elected as Chairman of the Emergency Planning Committee

Cllr Brindley took the Chair.

2. To Elect a Vice-Chairman (if required)

This item was not required; Cllr Rommell remains Deputy-Chairman.

3. Apologies for Absence

Apologies were received from Cllrs:  
Stockdale and Storr

**Resolved:** that apologies were accepted

4. Confirmation of the Minutes of a meeting held on 12 March 2020

The Minutes of a meeting of the Emergency Planning Committee held on 12 March 2020 were agreed as being a correct record of the proceedings thereat.

**Resolved:** That the minutes were confirmed as a true record

5. Update on the Minutes

A letter had been sent to Yorkshire Water regarding sewerage coming up into the streets but a reply had not been received as yet. The Town Clerk had sent a chaser letter and a reply was awaited. This item would be put on an F&GP agenda when a reply was received.

6. Declaration of Interests

6.1 It was agreed that any declaration of interest be dealt with at the time the relevant item was discussed.

6.2 There were no dispensations to be noted.

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7. To update the Hedon Town Council Emergency Plan  
Members went through the Emergency Plan and the amendments that had been made. Information was updated wherever possible and the Town Clerk would do a physical check on phone numbers and availability whilst obtaining consent for the personal details that will be included. Cllr Goldspink would obtain details from the WI and Cllr Rommell would talk to Social Services about how information on Warden controlled buildings in the area could be included. It was agreed that a further meeting should be held in approximately six weeks time.

Cllrs Black and Gallant left the meeting during item 7.

8. Points of Information and items for next agenda
- 8.1 During item 7 on the agenda Members had discussed the possibility of providing information to residents, via a leaflet drop, on contact telephone numbers for, and information on, various services; especially during the current coronavirus pandemic. A decision could not be taken as this item had not been on the agenda. However, Cllrs Brindley, Rommell and the Town Clerk were asked to put together a draft for discussion at the next meeting.
- 8.2 Members felt that, because of the fluidity of the present pandemic situation, it may be necessary to call an Emergency Planning Committee Meeting prior to the six weeks mentioned above to discuss and approve the leaflet; the situation would be monitored and a meeting called if needed.

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Chairman of Emergency Planning Committee