

Hedon Town Council

K Gray (Mrs)
Town Clerk
Town Hall, Hedon

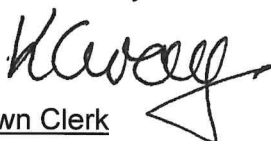
22 November 2024

To: The Town Mayor and Members of the Hedon Town Council

Ladies and Gentlemen

You are summoned to attend a Meeting of the **Finance & General Purposes Committee** of the Hedon Town Council to be held at the Town Hall, St Augustine's Gate, Hedon on Thursday 28 November 2024 at 7.15pm to transact the business specified below.

Yours faithfully



Town Clerk

A G E N D A

1. Apologies for Absence
2. Confirmation of the Minutes of a meeting held on:
Thursday 24 October 2024 (**Previously circulated**)
3. Updates on the Minutes
 - 3.1 Update on Council Training – Clerk requires clarification on how Cllrs would like move forward with the training.
4. Declaration of Interests
 - 4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - 4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.
5. To approve Accounts Payable Schedule – November
6. To receive an update on the financial position of the Council as at 31 October 2024
7. To approve Risk Reports for 'Management Systems', 'Markets', and 'Meetings of the Council'
8. To approve task specific Risk Assessments '007 Office, '008 Hanging Baskets' and '009 Display Screen Equipment'
9. To receive the Internal Auditor's Interim Report
10. To review Information & Data Protection Policy
11. To review Email Contact Privacy Notice
12. To review Disciplinary Policy
13. To review Grievance Policy
14. To receive a report from the Hedfest Working Group
15. To receive a report from the Events Working Group
16. To receive a report from the VE-Day Working Group
17. To consider request from St Augustine's Church for Grant Funding
18. To consider quotations to re-paint the exterior of the Town Hall
19. To consider quotes for Health & Safety Consultancy services
20. To review allotment fees for 2025/26
21. To consider request to supply a skip for the allotments
22. Correspondence
 - 22.1 To receive a letter relating to conifers Beck Garth
23. Members' points of information and items for the agenda