

Hedon Town Council

K Gray (Mrs)
Town Clerk
Town Hall, Hedon

18 October 2024

To: The Town Mayor and Members of the Hedon Town Council

Ladies and Gentlemen

You are summoned to attend a Meeting of the **Finance & General Purposes Committee** of the Hedon Town Council to be held at the Town Hall, St Augustine's Gate, Hedon on Thursday 24 September 2024 at 7.15pm to transact the business specified below.

Yours faithfully



Town Clerk

A G E N D A

1. Apologies for Absence
2. Confirmation of the Minutes of a meeting held on:
Thursday 26 September 2024 (**Previously circulated**)
3. Updates on the Minutes
 - 3.1 Update on Council Training
4. Declaration of Interests
 - 4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - 4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.
5. To approve Accounts Payable Schedule - October
6. To receive an update on the financial position of the Council as at 30 September 2024
7. To approve Risk Reports for 'Gifts', 'Land', and 'Litter Bins'
8. To approve task specific Risk Assessments '004 Hedge-Trimming, '005 Cleaning' and '006 Litter Picking'
9. To adopt Sexual and General Harassment Policy and Procedure
10. To review Asset Policy
11. To review Bereavement Policy
12. To review Metal Detecting on Council Owned Land Policy
13. To receive a report from the Hedfest Working Group
14. To receive a report from the Events Working Group
15. To receive a report from the '20 is Plenty' Working Group
16. To approve the Christmas Lights Switch On Event Risk Assessment
17. To approve the Remembrance Day Parade Risk Assessment
18. To consider quotes to install blind at the Council Chamber windows and update on arrangements for curtain alterations
19. To consider installing a new solar powered streetlight
20. To agree topics to submit to ERYC Overview and Scrutiny Committee for 2025-26
21. Correspondence
22. Members' points of information and items for the agenda