

Hedon Town Council

K Gray (Mrs)
Town Clerk
Town Hall, Hedon

20 September 2024

To: The Town Mayor and Members of the Hedon Town Council

Ladies and Gentlemen

You are summoned to attend a Meeting of the **Finance & General Purposes Committee** of the Hedon Town Council to be held at the Town Hall, St Augustine's Gate, Hedon on Thursday 26 September 2024 at 7.15pm to transact the business specified below.

Yours faithfully



Town Clerk

A G E N D A

1. Apologies for Absence
2. Confirmation of the Minutes of a meeting held on:
Thursday 25 July 2024 (**Previously circulated**)
3. Updates on the Minutes
 - 3.1 Update on the bleed kit
 - 3.2 Update on the Hedon Primary School request re parking on Ivy Lane
 - 3.3 Update on the Council training – preferred date
4. Declaration of Interests
 - 4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - 4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.
5. To approve Accounts Payable Schedule - September
6. To receive an update on the financial position of the Council as at 31 August 2024
7. To note 'Conclusion of Audit' Report from External Auditor
8. To approve Risk Reports for 'Data Protection', 'Employment of Staff', and 'Financial Management'
9. To approve task specific Risk Assessments 'Manual Handling', 'Outdoor Working' and 'Mowing and Strimming'
10. To adopt Equality and Diversity Policy
11. To adopt Dignity at Work Policy
12. To review Health & Safety at Work Policy
13. To review Social Media Policy
14. To receive a report from the Hedfest Working Group
15. To receive a report from the Events Working Group
16. To receive a report from the ERNLLCA AGM
17. To approve the Mayor's Sunday Event Risk Assessment
18. To consider quotes to replace curtains in the Council Chamber
19. To consider installing a new solar powered streetlight
20. To approve cleaning of the Cenotaph in advance of Remembrance Day
21. To receive an update and agree any actions in regard to the situation with MS3 poles in Hedon

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22. To agree expenditure for a Memorial Rowan Tree for Honorary Freeman Neil Black
23. To consider participation in the national celebrations for VE Day 80 (8 May 2025)
24. To consider request for Resident Permit Parking in Souttergate
25. Correspondence
26. Members' points of information and items for the agenda