

Hedon Town Council

J Macklin
Town Clerk
Town Hall, Hedon

17 July 2020

To: The Town Mayor and Members
of the Hedon Town Council

Ladies and Gentlemen,

You are summoned to attend an **Extraordinary Meeting** of the **Hedon Town Council** to be held remotely via Zoom at 7.15pm on Thursday 23 July 2020 to transact the business specified below.



Yours faithfully
Town Clerk

1. Apologies for Absence
2. Declaration of Interests
 - 2.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - 2.2. To note dispensations given to any member of the Council in respect of the agenda items listed below.
3. To approve leave of absence for Members
4. To receive the Internal Audit Report for the year ending 30.3.20
5. To approve and sign the Annual Governance Statement (Section 1 of the Annual Return)
6. To approve and sign the Accounting Statement (Summary Income & Expenditure Schedule) (Section 2 of the Annual Return)
7. To agree the way forward for future meetings

In normal circumstances, members of the public are welcome to attend the meeting. Whilst Hedon Town Council still supports the rights of people to do this, during the current crisis relating to COVID-19, for health and safety reasons, and to ensure physical social-isolation guidance can be followed, meetings will be held digitally via online video technology. Members of the public can attend via a link that will be made available upon application to the Town Clerk that they wish to attend. Please e-mail townclerk@hedon.gov.uk to receive the link.