

Hedon Town Council

C Addy
Town Clerk
Town Hall, Hedon

16 May 2025

To: The Town Mayor and Members
Of the Hedon Town Council

Ladies and Gentlemen,

Notice is hereby given that the Annual Meeting of Hedon Town Council will be held in the Town Hall, St Augustine's Gate, Hedon on **Thursday 22 May 2025 at 6.00pm** to transact the business specified below.

Yours faithfully

Town Clerk

A G E N D A

Prayers

1. Election of the Town Mayor and Chairman of the Council for 2025/2026
Proposed: Cllr J Dennis
Seconded: Cllr S Gallant

The Town Mayor retires to the Parlour for robing

2. Apologies for absence
3. Tribute to Cllr C Billany – retiring Mayor – on their successful year in office

The Mayor returns to the Council Chamber to be invested with their Chain of Office.

4. The Mayor to announce the appointment of his Mayoress

The Consort to be invested with their Chain of Office

5. The Mayor to announce the appointment of their Chaplain

6. Election of the Deputy Mayor and Deputy Chairman of the Council
Proposed: Cllr P Hinch
Seconded: Cllr S Gallant

The Deputy Mayor to be invested with their Chain of Office

7. The Deputy Mayor to announce the appointment of her Deputy Consort

Hedon Town Council

8. Presentations to:
 - the outgoing Mayoress
 - the outgoing Deputy Consort
 - the incoming Deputy Consort
 - the Mayor's incoming Chaplain
9. Standing Committees - To move that the following four Standing Committees be appointed each to comprise all Members of the Council
 - (a) Planning Committee, Property Committee, Finance & General Purposes Committee and Emergency Planning Committee
 - (b) Except for the months of May, August and December when other dates will be decided, meetings will be held as follows:
 - Second Thursday of each month** - Planning and Property Committees
 - Fourth Thursday of each month** - Planning (if required), Finance & General Purposes Committee plus the meeting of the Hedon Town Council

Emergency Planning Committee – dates to be arranged as required)
10. Mayor's Sunday Announcement. The Town Mayor's Civic Service will be held at St. Augustine's Church, Hedon on Sunday 12 October 2025.