

Hedon Town Council

Caroline Addy
Acting Town Clerk
Town Hall, Hedon

21 February 2025

To: The Town Mayor and Members of the Hedon Town Council

Ladies and Gentlemen

You are summoned to attend a Meeting of the **Finance & General Purposes Committee** of the Hedon Town Council to be held at the Town Hall, St Augustine's Gate, Hedon on Thursday 27 February 2025 at 7.15pm to transact the business specified below.

Yours faithfully

C J Addy
Acting Town Clerk

A G E N D A

1. Apologies for Absence
2. Confirmation of the Minutes of a meeting held on:
Thursday 23 January 2025 (**previously circulated**)
3. Updates on the Minutes
4. Declaration of Interests
 - 4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - 4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.
5. To approve Accounts Payable Schedule – February 2025
6. To receive an update on the financial position of the Council as at 31 January 2025
7. To receive the Internal Auditors Interim Report (dated 8 November 2024 – omitted from Nov F&GP Meeting) and note recommendations to be actioned
 - 7.1 To agree a review of the Council's Financial Regulations in light of the changes contained in the NALC revised model Financial Regs (Jan 24)
 - 7.2 To investigate using a professional company to advise on H&S matters
 - 7.3 To ensure external hard drive is password protected
 - 7.4 To clarify agreed charge for Town Hall Dinners at £75 (not £60 as stated in Minutes dated 28.3.24)
8. To review Risk Reports for Management Systems, Markets, Meetings of the Council, Newsletter, Parish Property and Documents, Provision of office accommodation, Provision of website/Internet Access Policy
9. Update from VE-Day Working Group
10. Update re request from St Augustine's Church re clock
11. To discuss renewal of water bowser machine
12. Correspondence
 - 12.1 Price for signs for Horsewell Pond
13. Members points of information and items for the agenda