

# Hedon Town Council

K Gray (Mrs)  
Town Clerk  
Town Hall, Hedon

22 September 2023

To: The Town Mayor and Members of the Hedon Town Council

Ladies and Gentlemen

You are summoned to attend a Meeting of the **Finance & General Purposes Committee** of the Hedon Town Council to be held at the Town Hall, St Augustine's Gate, Hedon on Thursday 28 September 2023 at 7.15pm to transact the business specified below.

Yours faithfully

Town Clerk

## A G E N D A

1. Apologies for Absence
2. Confirmation of the Minutes of a meeting held on:  
Thursday 27 July 2023 **(Previously circulated)**
3. Updates on the Minutes
  - 3.1 Middle Lane Fencing – two quotes were received for the work and the Clerk, in consultation with the Cllrs Gallant (Chairman) and Brindley (Deputy Chairman), instructed Tony Cook Group Ltd. The work will be undertaken on 11 October.
  - 3.2 Prolaser Speed Gun – the speed gun has been lost in transit, if the speed gun cannot be located by the courier company they will pay for a replacement.
4. Declaration of Interests
  - 4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
  - 4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.
5. To note Accounts Payable Schedule – August
6. To approve Accounts Payable Schedule - September
7. To receive an update on the financial position of the Council as at 31 August 2023
8. To note 'Conclusion of Audit' Report from External Auditor
9. To approve Risk Reports for 'Data Protection', 'Employment of Staff', and 'Financial management'.
10. To receive a report from the Events Working Group and to approve actions taken
11. To receive a report from the Hedfest Working Group and to approve actions taken
12. To receive a report from the Cemetery Working Group and to approve actions taken
13. Report from meeting with MS3 on Sept 7th and subsequent activities.
14. To approve arrangements for provision of Xmas Light Switch-On
15. To consider First Aid Training for Councillors and Event volunteers
16. To consider holding Hedon Town Council Street Surgeries
17. To consider the installation of a Solar Power Light
18. Correspondence
  - 18.1 Applications open for Standard Committee Representatives
19. Members' points of information and items for the agenda