

Hedon Town Council

J Macklin
Town Clerk
Town Hall, Hedon

8 October 2021

To: The Town Mayor and Members
of the Hedon Town Council

Ladies and Gentlemen,

You are summoned to attend a Meeting of the **Property Committee** of the Hedon Town Council to be held in the **Town Hall, St Augustine's Gate, Hedon** on Thursday 14 October 2021 at the rising of the Planning Committee to transact the business specified below.

Yours faithfully



Town Clerk

A G E N D A

1. Apologies for Absence
2. Confirmation of the Minutes of a meeting held on Thursday 9 September 2021
(Previously circulated)
3. Updates on the Minutes
4. Declaration of Interests
 - 4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - 4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.
5. Town Hall – maintenance
 - 5.1 Update on painting works to kitchen and Council Chamber wall
 - 5.2 To report expenditure on 'making safe' ceiling in stairwell
 - 5.3 To agree way forward on repair of stairwell ceiling
6. To approve expenditure on guttering to Stores building
7. To approve expenditure on repair to metal gateposts at Elsiegate
8. To note report from Amenity Areas Working Group and approve recommendations
9. To consider request from Hedon Museum Window to replace timber windows with uPVC

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10. Trees
 - 10.1 To approve expenditure on tree work following 2021 Survey
 - 10.2 To approve letter from Tree Consultant re sycamore on St Mary's Drive
 - 10.3 To consider request from resident re work to ditch and hedging to the rear of Merryman Garth, and a report provided by the Tree Consultant
11. To consider involvement in Heritage Weekend 2022
12. Litterbins - update following ERYC survey of work required
13. Correspondence
14. Members' points of information and items for the agenda