

Hedon Town Council

J Macklin
Town Clerk
Town Hall, Hedon

21 May 2021

To: The Town Mayor and Members
of the Hedon Town Council

Ladies and Gentlemen,

You are summoned to attend a Meeting of the **Hedon Town Council** to be held in St Augustine's Church, Church Lane, Hedon at the rising of the Finance & General Purposes Committee Meeting on Thursday 27 May 2021 to transact the business specified below.



Yours faithfully
Town Clerk

1. Apologies for Absence
2. Declaration of Interests
 - 2.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - 2.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.
3. Update on the Minutes
4. Receiving the Minutes
 - To receive Minutes of the Finance & General Purposes Committee Meeting held on 22 April 2021
 - To receive Minutes of the Hedon Town Council Meeting held on 22 April 2021
 - To receive Minutes of the Planning Committee Meeting held on 13 May 2021
 - To receive Minutes of the Property Committee Meeting held on 13 May 2021
5. Confirmation of the Proceedings of Meetings
 - To confirm the proceedings of the Meeting of the Finance & General Purposes Committee held on 27 May 2021
6. To approve and sign the Annual Governance Statement (Section 1 of the Annual Return)
7. To approve and sign the Accounting Statement (Summary Income & Expenditure Schedule) and Section 2 of the Annual Return