

# Hedon Town Council

J Macklin  
Town Clerk  
Town Hall, Hedon

14 May 2021

To: The Town Mayor and Members  
Of the Hedon Town Council

Ladies and Gentlemen,

Notice is hereby given that the Annual Meeting of Hedon Town Council will be held in St Augustine's Church, Church Lane, Hedon on **Thursday 20 May 2021 at 7.30pm** to transact the business specified below.

Yours faithfully



Town Clerk

## **A G E N D A**

### **Prayers**

1. Election of the Town Mayor and Chairman of the Council for 2021/2022  
Proposed: Cllr D Thompson  
Seconded: Cllr J Brindley

#### **The Town Mayor retires to the Parlour for robing**

2. Apologies for absence
3. Tribute by Cllr N Black to Cllr C Billany – retiring Mayor – on his successful year in office

#### **The Mayor returns to the Council Chamber to be invested with her Chain of Office.**

4. The Mayor to announce the appointment of her Consort

#### **The Consort to be invested with his Chain of Office**

5. The Mayor to announce the appointment of her Chaplain

6. Election of the Deputy Mayor and Deputy Chairman of the Council  
Proposed: Cllr S Rommell  
Seconded: Cllr J Brindley

#### **The Deputy Mayor to be invested with his Chain of Office**

7. The Deputy Mayor to announce the appointment of his Deputy Mayoress

# Hedon Town Council

8. Presentations to:           the outgoing Mayoress  
                                      the outgoing Deputy Consort  
                                      the incoming Deputy Mayoress  
                                      the Mayor's incoming Chaplain
  
9. Standing Committees - To move that the following four Standing Committees be appointed each to comprise all Members of the Council
  - (a) Planning Committee, Property Committee, Finance & General Purposes Committee and Emergency Planning Committee
  
  - (b) Except for the months of May, August and December when other dates will be decided, meetings will be held as follows:  
  

**Second Thursday of each month** - Planning and Property Committees

**Fourth Thursday of each month** - Planning (if required), Finance & General Purposes Committee plus the meeting of the Hedon Town Council

  

(Emergency Planning Committee – dates to be arranged as required)
  
10. Personnel Committee – to appoint 4 members plus 1 alternate member to the Personnel Committee  
(currently Cllrs Gallant, Stockdale, Storr, Thompson and Brindley [alternate])