

Hedon Town Council

J Macklin (Mrs)

Town Clerk
Town Hall, Hedon

20 November 2020

To: The Town Mayor and Members
of the Hedon Town Council

Ladies and Gentlemen

You are summoned to attend a Meeting of the **Finance & General Purposes Committee** of the Hedon Town Council to be held by remote access (Zoom) on Thursday 26 November 2020 at 7.15pm to transact the business specified below.

Yours faithfully



Town Clerk

A G E N D A

1. Apologies for Absence
2. Confirmation of the Minutes of a meeting held on:
 - Thursday 22 October 2020 (**Previously circulated**)
 - Thursday 12 November 2020 (**Previously circulated**)
3. Updates on the Minutes
4. Declaration of Interests
 - 4.1 To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
 - 4.2 To note dispensations given to any member of the Council in respect of the agenda items listed below.
5. To approve Accounts Payable Schedule – November
6. To receive an update on the financial position of the Council as at 31 October 2020
7. To approve Risk Assessment Report for 'Code of Conduct', 'Computer Equipment', 'Council Property and Documents' and 'Data Protection'
8. To note the External Auditor's Report for financial year to 31 March 2020
9. To note the Internal Auditor's interim report for current financial year
10. To note the Financial Statements up to 31 December 2019 for the Hedon Community Centre Trust
11. To consider budget for Emergency Planning Committee use
12. Update re 'Reopening High Street Safely' meeting with ERYC
13. Update following the Holderness Health Forum on 28 November 2020
14. Update re Hedon Market
15. Update re signage tower on Johnsons Corner
16. To approve Health & Safety Policy following review by H&S Review Working Group
17. Update from Climate Change Working Group
18. To consider nominating Members to fill two vacancies for Parish Council Representatives on the ERYC Standards Committee
19. To consider installation of flashing 'speed' signs on Souttergate and Church Lane

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20. To consider the feasibility of a mural on the gable end of the HSBC building
21. To consider feasibility of a bus shuttle service that would service all areas of Hedon
22. To consider the Town Council's use of social media and a Social Media Policy
23. To consider request from East Riding Food Poverty Alliance to use the Town Hall for storage and distribution of emergency food parcels
24. Correspondence
 - 24.1 To consider how to publicise the Community Hub Covid-19 response team (based in Withernsea)
 - 24.2 To note the reminder from ERYC re Code of Conduct Training via Zoom
 - 24.3 To note the 'thank you' letter from Hedon Primary School
25. Members' points of information and items for the agenda

In normal circumstances, members of the public are welcome to attend the meeting. Whilst Hedon Town Council still supports the rights of people to do this, during the current crisis relating to COVID-19, for health and safety reasons, and to ensure physical social-isolation guidance can be followed, meetings will be held digitally via online video technology. Members of the public can attend via the link given below:

Join Zoom Meeting

<https://us02web.zoom.us/j/83299023382?pwd=M2JXTHI5U1hGcGJnUlq0NWtHOTILdz09>